

Mass delete asset items deleted, sold, or entered in error

ii

Table of Contents

Perform a Mass Delete of all asset items that have been deleted, sold, or entered in error

Asset Management > Utilities > Fiscal Year Processing > Mass Delete

Mass delete all records that have status codes associated with the item being deleted, sold, or entered in error. This process will delete those records from the current year file ID; however, the items will still be available in your prior year file ID(s).



Back Cover