



(If necessary) Calculate TRS On-Behalf

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Log on to the CYR payroll frequency.

[Human Resources > Reports > TEAM Reports > TRS On-Behalf Payment Journal](#)

Calculate your On-Behalf for the year if you do not post your TRS On-Behalf monthly.

If you do post TRS On-Behalf monthly, verify payrolls are posted for all 12 months.

This report must be processed and interfaced after the TRS 373 Stat. Min. report is interfaced to Finance.

Generate the HRS4150 - TRS On-Behalf Payment Journal report to calculate the TRS on-behalf payments, create a journal, and interface the amounts to Finance.

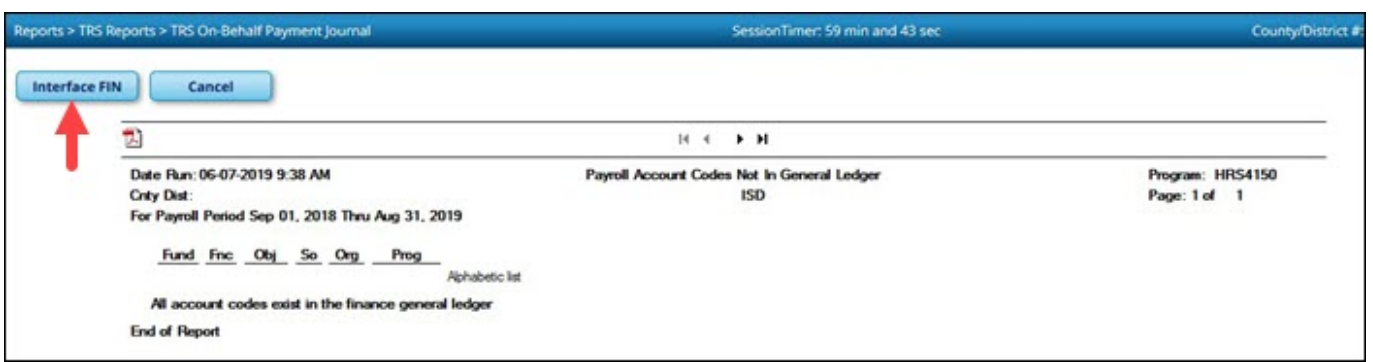
[Image](#)

Parameter Description	Value
From Pay Date (MMDDYYYY)	09012018
To Pay Date (MMDDYYYY)	08312019
Single Revenue Account per Selected fund? (Y/N)	y
Interface Transaction Date (MMDDYYYY)	08312019
Finance Accounting Period (01-12)	08
Select Frequency(ies), or blank for ALL	<input type="text"/> ...
Expenditure Account Code (Enter fund, func, obj (6144), subj, org, pgm)	199XX6144XXXXXXXXXXXXX ...
Select one Distribution Error Account Code	19911614400001911000 ...
Additional Matching Amount	<input type="text"/>

Enter the necessary parameters.

Click **Run**.

[Image](#)



Image

Reports > TRS Reports > TRS On-Behalf Payment Journal

SessionTimer: 59 min and 44 sec

County/District #:

Interface FIN Cancel

Date Run: 06-07-2019 9:38 AM
 Crty Dist:
 For Payroll Period Sep 01, 2018 Thru Aug 31, 2019

General Journal for TRS On-Behalf Payment
 ISD

Program: HRS4150
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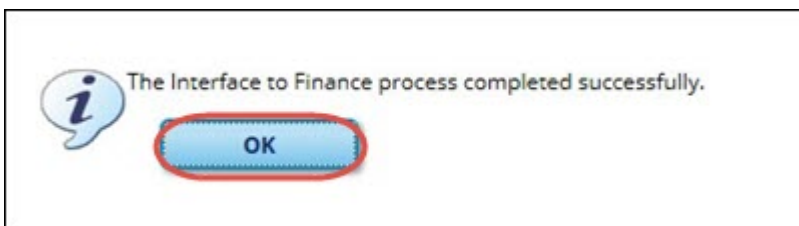
Fund: 199 / 9

Fric	Obj	So	Org	Prog	Date	JV Nbr	Reason	Debit Amount (+)	Credit Amount (-)
00	5831	00	000	900000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	.00	-77,727.20
11	6144	00	001	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	12,555.81	.00
11	6144	00	001	922000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	5,181.42	.00
11	6144	00	001	924000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	4,289.21	.00
11	6144	00	101	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	15,615.16	.00
11	6144	00	101	921000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	245.28	.00
11	6144	00	101	923000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	2,319.72	.00
11	6144	00	101	925000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	545.53	.00
11	6144	00	101	930000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	2,669.93	.00
11	6144	00	101	932000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	919.14	.00
12	6144	00	001	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	448.32	.00
12	6144	00	101	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	947.76	.00
23	6144	00	001	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	5,053.17	.00
23	6144	00	101	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	3,712.79	.00
31	6144	00	001	911000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	245.28	.00
31	6144	00	001	931000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	73.81	.00
33	6144	00	101	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	633.00	.00
34	6144	00	999	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	732.75	.00
35	6144	00	101	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	3,159.32	.00
36	6144	00	001	991000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	1,656.74	.00
36	6144	00	001	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	643.46	.00
41	6144	00	701	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	1,756.97	.00
51	6144	00	999	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	5,716.30	.00
53	6144	00	001	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	2,447.97	.00
53	6144	00	101	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	2,017.52	.00
53	6144	00	750	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	3,372.98	.00
53	6144	00	999	999000	08-31-2019	P60831	ON BEHALF 20180901 - 20190831	767.86	.00
Fund 199 Totals								77,727.20	-77,727.20
Grand Total:								77,727.20	-77,727.20

End of Report

Click **Interface to Finance**. The following message is displayed.

Image



Click **OK**.

These are just suggested codes, review your general ledger to verify what codes have been budgeted. It is acceptable under GASB Statement No. 24 for ALL of the “on-behalf” payments to be charged to the general fund by function. Reference Item 5 page 1.3.3.2 of the [Financial Accountability System Resource Guide \(FASRG\)](#).



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