



## **(If necessary) Calculate TRS On-Behalf**



# Table of Contents

**(If necessary) Calculate TRS On-Behalf** ..... 1



# (If necessary) Calculate TRS On-Behalf

**Log on to the CYR payroll frequency.**

[Payroll > Reports > TRS Reports > HRS4150 - TRS On-Behalf Payment Journal](#)

If you do not post your TRS On-Behalf on a monthly basis:

- Calculate your TRS On-Behalf for the year.
- Verify payrolls are posted for all 12 months.

This report must be processed and interfaced after the TRS 373 Stat. Min. report is interfaced to Finance.

Generate the HRS4150 - TRS On-Behalf Payment Journal report to calculate the TRS On-Behalf payments, create a journal, and interface the amounts to Finance.

Reports > TRS Reports > TRS On-Behalf Payment Journal Payroll

Preview ← CSV Clear Options

**TRS Reports**

- [HRS4150 - TRS On-Behalf Payment Journal](#)
- [HRS4250 - TRS Eligible Employees List](#)
- [HRS4300 - Health Insurance Participation Report](#)
- [HRS4450 - FSP Staff Salary Report](#)
- [HRS4550 - Payroll Benefits Expense Distribution](#)
- [HRS7810 - TRS Statutory Minimum Report #373](#)
- [HRS7815 - TRS Non-DASDI Employer Contribution](#)
- [HRS7820 - TRS 3 Report](#)
- [HRS7825 - TRS 489 Report](#)
- [HRS7840 - TRS Federal Grant Report](#)
- [HRS7850 - TRS Adjustment Days Report](#)
- [HRS8900 - Employee Data \(ED\)](#)
- [HRS8905 - Regular Payroll \(RP\)](#)
- [HRS8910 - Employment After Retirement \(ER\)](#)
- [HRS9865 - Payments for New Member](#)
- [HRS9870 - Retiree Pension Surcharge](#)
- [HRS9875 - Retiree TRS Care Surcharge](#)

**HRS4150 - TRS On-Behalf Payment Journal**

Parameter Description	Value
From Pay Date (MMDDYYYY)	XXXXXXXX
To Pay Date (MMDDYYYY)	XXXXXXXX
Single Revenue Account per Selected fund? (Y/N)	Y
Interface Transaction Date (MMDDYYYY)	0831
Finance Accounting Period (01-12)	08
Select Frequency(ies), or blank for ALL	
Expenditure Account Code (Enter fund, func, obj (6144), subj, org, pgm)	199
Select one Distribution Error Account Code	199
Additional Matching Amount	

Enter the necessary parameters and generate the report.

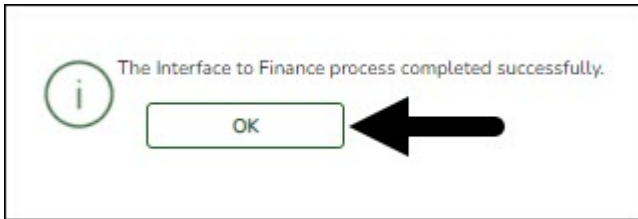
Interface FIN ←

Date Run: Payroll Account Codes Not in General Ledger Program: HRS4150  
 Cnty Dist: ISD Page: 1 of 1  
 For Payroll Period

Fund	Fnc	Obj	So	Org	Prog
Alphabetic list					

All account codes exist in the finance general ledger  
 End of Report

Click **Interface to Finance**. The following message is displayed.



Click **OK**.

These are just suggested codes, review your general ledger to verify what codes have been budgeted. It is acceptable under GASB Statement No. 24 for ALL of the "On-Behalf" payments to be charged to the general fund by function. Reference Item 5 page 1.3.3.2 of the [Financial Accountability System Resource Guide \(FASRG\)](#).



## Back Cover