



Clear EOY accrual data

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[Human Resources > Next Year > Copy CYR Tables to NYR > Clear Next Year Tables](#)

Log on to the current payroll frequency.

Select only the **Clear EOY Accrual Data Only** field.

IMPORTANT:

- Do not move any tables from the left side to the right side of the page.
- If the **Clear EOY Accrual Data Only** field is not selected prior to clicking **Execute**, ALL NPYR payroll will be cleared.

Image

Next Year > Copy CYR Tables to NYR SessionTimer: 59 min and 48 sec

Clear Next Year Tables Copy Current Year Tables

Clear EOY Accrual Data Only Clear NY Payroll Budget Only

| Title |
|--|
| <input type="checkbox"/> Accrual Calendar |
| <input type="checkbox"/> Extra Duty Pay |
| <input type="checkbox"/> Hourly / Daily Salary |
| <input type="checkbox"/> Job Code |
| <input type="checkbox"/> Local Annual Salary |
| <input type="checkbox"/> Midpoint Salary |
| <input type="checkbox"/> School Calendar |
| <input type="checkbox"/> State Minimum Salary |
| <input type="checkbox"/> Substitute Salary |
| <input type="checkbox"/> Workers' Compensation Rates |
| <input type="checkbox"/> Employee Bank Record |
| <input type="checkbox"/> Employee Deductions |
| <input type="checkbox"/> Employee Extra Duty |

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| Title |
|---------|
| No Rows |

Execute

Click **Execute** to clear the prior year accrual calculations.



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