



Create a simulation

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Create a simulation

Use any of the following tabs to create a budget simulation.

- [Budget > Utilities > Mass Increase/Decrease Account Codes > Requested](#)
- [Budget > Utilities > Mass Increase/Decrease Account Codes > Recommended](#)
- [Budget > Utilities > Mass Increase/Decrease Account Codes > Approved](#)

Example: If your user profile only allows access to 62XX accounts and you select, as part of the criteria, to update all 6XXX accounts, only the accounts that meet the 62XX criteria are reflected in the preview report when the simulation is executed. No 61XX, 63XX, 64XX, etc. are included in the calculations.

The screenshot shows the 'Utilities > Mass Increase/Decrease Account Codes' page with the 'Budget' tab selected. The interface includes a 'Save' button at the top left. Below it are three tabs: 'REQUESTED', 'RECOMMENDED' (which is active), and 'APPROVED'. The 'Simulation Name' field contains '6X +200'. To its right are buttons for 'Retrieve', 'Delete', 'Copy', 'Directory', and 'Execute'. The 'Simulation Description' field contains 'ADD 200 TO ALL 6XXX'. The 'Base Column' dropdown is set to 'This Yr Amend Budget'. A checkbox labeled 'Round to Nearest Dollar Amount' is checked, with a 'Cutoff Date: 06-13-2026' next to it. Below these fields is a table with columns: 'Delete', 'Seq Nbr', 'Account Code', 'Operator', and 'Percent / Amount'. The table contains one row with a trash icon in the 'Delete' column, '001' in 'Seq Nbr', 'XXX-XX-6XXX,XX-XXX-X-XX-X-XX' in 'Account Code', 'Add' in 'Operator', and '200.000' in 'Percent / Amount'. An 'Add' button is at the bottom right of the table.

Delete	Seq Nbr	Account Code	Operator	Percent / Amount
	001	XXX-XX-6XXX,XX-XXX-X-XX-X-XX	Add	200.000

☐ Click **Save** to save the simulation.

☐ Click **Execute** to


Process Cancel

Mass Increase/Decrease Budget Account Code Report					
Date Run:		ISD		Page: 1 of 98	
Cnty Dist:				File ID: N	
001 - XXX-XX-6XXX-XX-XXX-XXXXXX					
Account Code	This Yr Amend	Operator	Percent / Amount	New Amount	
199-11-6112.00-001-711000	90,000.00	+	200.00 =	90,200.00	
199-11-6112.00-001-724000	3,000.00	+	200.00 =	3,200.00	
199-11-6112.00-041-711000	60,000.00	+	200.00 =	60,200.00	
199-11-6112.00-041-724000	.00	+	200.00 =	200.00	
199-11-6112.00-101-711000	55,000.00	+	200.00 =	55,200.00	
199-11-6112.00-101-711001	1,500.00	+	200.00 =	1,700.00	
199-11-6112.00-101-724000	.00	+	200.00 =	200.00	
199-11-6112.00-102-711000	55,000.00	+	200.00 =	55,200.00	
199-11-6112.00-103-711000	20,000.00	+	200.00 =	20,200.00	
199-11-6112.71-001-722000	15,000.00	+	200.00 =	15,200.00	

Example: The prior year amended budget can be moved to the new Budget file ID N.

Utilities > Mass Increase/Decrease Account Codes
Budget

Save

REQUESTED
RECOMMENDED
APPROVED

Simulation Name:
Retrieve
Delete
Copy
Directory
Execute

Simulation Description:
Base Column:

☒ Round to Nearest Dollar Amount Cutoff Date: 06-13-2026

Delete	Seq Nbr	Account Code	Operator	Percent / Amount
	001	XXX-XX-XXXX-XX-XXX-X-XX-X-XX	No Change	0.000%

Add



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