



Create a simulation

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Create a simulation

Use any of the following tabs to create a budget simulation.

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- [Budget > Utilities > Mass Increase/Decrease Account Codes > Recommended](#)
- [Budget > Utilities > Mass Increase/Decrease Account Codes > Approved](#)

Example: If your user profile only allows access to 62XX accounts and you select, as part of the criteria, to update all 6XXX accounts, only the accounts that meet the 62XX criteria are reflected in the preview report when the simulation is executed. No 61XX, 63XX, 64XX, etc. are included in the calculations.

The screenshot displays the 'Create a simulation' interface within the 'Budget' tab. The 'RECOMMENDED' tab is active. The 'Simulation Name' field contains '6X +200'. The 'Simulation Description' field contains 'ADD 200 TO ALL 6XXX'. The 'Base Column' dropdown is set to 'This Yr Amend Budget'. A checkbox for 'Round to Nearest Dollar Amount' is checked, and the 'Cutoff Date' is '06-13-2026'. Below these fields is a table with the following columns: 'Delete', 'Seq Nbr', 'Account Code', 'Operator', and 'Percent / Amount'. The table contains one row with '001' in the 'Seq Nbr' column, 'XXX-XX-6XXX' in the 'Account Code' column, 'Add' in the 'Operator' column, and '200.000' in the 'Percent / Amount' column. An 'Add' button is located at the bottom right of the table.

☐ Click **Save**.

☐ Click **Execute** to execute the process. A Mass Increase/Decrease Budget Account Code Report is displayed. Review the report.

☐ Click **Process** to complete the simulation process.


Process Cancel

Mass Increase/Decrease Budget Account Code Report					
Date Run:		ISD		Page: 1 of 98	
Cnty Dist:				File ID: N	
001 - XXX-XX-6XXX-XX-XXX-XXXXXX					
Account Code	This Yr Amend	Operator	Percent / Amount		New Amount
199-11-6112.00-001-711000	90,000.00	+	200.00	=	90,200.00
199-11-6112.00-001-724000	3,000.00	+	200.00	=	3,200.00
199-11-6112.00-041-711000	60,000.00	+	200.00	=	60,200.00
199-11-6112.00-041-724000	.00	+	200.00	=	200.00
199-11-6112.00-101-711000	55,000.00	+	200.00	=	55,200.00
199-11-6112.00-101-711001	1,500.00	+	200.00	=	1,700.00
199-11-6112.00-101-724000	.00	+	200.00	=	200.00
199-11-6112.00-102-711000	55,000.00	+	200.00	=	55,200.00
199-11-6112.00-103-711000	20,000.00	+	200.00	=	20,200.00
199-11-6112.71-001-722000	15,000.00	+	200.00	=	15,200.00

Example: The prior year amended budget can be moved to the new Budget file ID N.

Utilities > Mass Increase/Decrease Account Codes
Budget

Save

REQUESTED
RECOMMENDED
APPROVED

Simulation Name:
Retrieve
Delete
Copy
Directory
Execute

Simulation Description:
Base Column:

☒ Round to Nearest Dollar Amount Cutoff Date: 06-13-2026

Delete	Seq Nbr	Account Code	Operator	Percent / Amount
	001	XXX-XX-XXXX-XX-XXX-X-XX-X-XX	No Change	0.000%

Add



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