



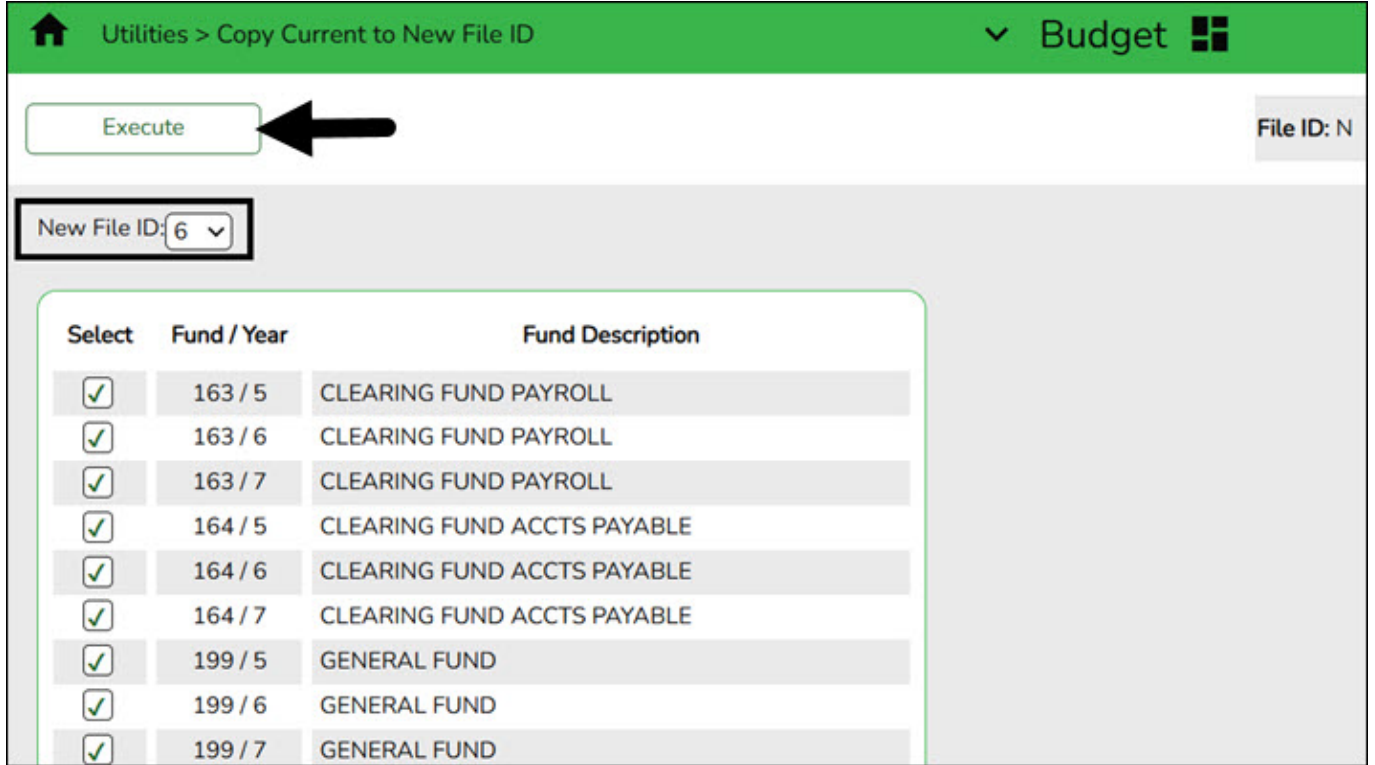
Copy the current year budget

Table of Contents

Copy the current year budget

[Budget > Utilities > Copy Current to New File ID](#)

Copy the current year data to another file ID (2020-2021 to file ID 1) for historical purposes.



| | |
|--------------------|--|
| New File ID | Click <input type="button" value="v"/> to select the one-character file ID. This field represents the file ID to which you can move or copy funds. |
| Select All | Click to select the check boxes for all funds. |

- Click **Execute** to copy the selected funds to the new file ID. A message is displayed indicating that you are about to copy data from the current file ID to a new file ID and prompts you to continue.
- Click **Yes**. A message is displayed indicating that the process was successfully completed. Click **OK**.
- Log on to Budget file ID 1 and perform an inquiry to verify that all fund data was copied.

Inquiry > Budget Account Codes Inquiry Budget

File ID: 1

Retrieve Reset

Summary Totals Exclude Objects 61XX

Account Code:

Fund Func Obj Subj Org Prog

| Date Rec: 6/30 | | Account Code Inquiry - Totals | | | | | | | Page: 1 of 4 | |
|---------------------------------------|---------------------------------------|---|--|--------------------------------------|-------------------------------------|-------------------------------------|----------------------------------|-----|--------------|--|
| Copy Dist: | | XXXX XX XXXX XX XXX X XX X XX | | | | | | | File ID: 1 | |
| Fund Description | 2018 - 2019 Last Yr Closing Amt | 2019 - 2020 This Yr Original Budget | 2019 - 2020 This Yr Amndd Budget | 2019 - 2020 This Yr Actual Amt | 2020 - 2021 Next Yr Requested | 2020 - 2021 Next Yr Recommend | 2020 - 2021 Next Yr Apprmd | | | |
| Fund: 1991 GENERAL FUND | | | | | | | | | | |
| Totals for 199 / 1 | | | | | | | | | | |
| Fund Balance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | |
| Estimated Revenues | 12,459,945.59 | 11,121,033.00 | 11,121,033.00 | 12,480,291.14 | 370,100.00 | 372,322.00 | 370,100.00 | | | |
| Other Resources | 25,914.56 | .00 | .00 | 25,914.56 | .00 | .00 | .00 | | | |
| Appropriations | 16,024,344.85 | 13,737,776.00 | 17,962,363.00 | 16,545,850.96 | 2,802,323.00 | 2,802,323.00 | 2,802,323.00 | | | |
| Other Uses | 413,102.05 | .00 | 396,000.00 | 413,102.05 | .00 | .00 | .00 | | | |
| Fund: 2061 TEKSHEP | | | | | | | | | | |
| Totals for 206 / 1 | | | | | | | | | | |
| Fund Balance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Estimated Revenues | 13,800.10 | .00 | .00 | .00 | 2.00 | 2.00 | 2.00 | | | |
| Other Resources | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Appropriations | 13,800.10 | 15,775.00 | 15,775.00 | 13,271.44 | .00 | .00 | .00 | | | |
| Other Uses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Fund: 2091 PRIORITY/MONIESELEM SCHOOL | | | | | | | | | | |
| Totals for 209 / 1 | | | | | | | | | | |
| Fund Balance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Estimated Revenues | .00 | 72,176.00 | 72,176.00 | 25,530.52 | .00 | .00 | .00 | | | |
| Other Resources | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Appropriations | .00 | 72,176.00 | 66,176.00 | 37,112.22 | .00 | .00 | .00 | | | |
| Other Uses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Fund: 2101 FOCUS/MONIE/MIDDLE SCHOOL | | | | | | | | | | |
| Totals for 210 / 1 | | | | | | | | | | |
| Fund Balance | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Estimated Revenues | .00 | 19,247.00 | 19,247.00 | 7,585.70 | .00 | .00 | .00 | | | |
| Other Resources | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |
| Appropriations | .00 | 19,247.00 | 19,247.00 | 14,423.32 | .00 | .00 | .00 | | | |
| Other Uses | .00 | .00 | .00 | .00 | .00 | .00 | .00 | | | |

After verifying the fund data, log on to file ID N before continuing with the Budget process.



Back Cover