




Spyglass Icon




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
The spyglass icon is used on several pages to view additional details for a record.

Click  to view additional details. The details are displayed in various ways depending on the application on page. On some pages, a pop-up window is displayed with the corresponding details, and on other pages, additional details might be displayed in different grid as seen in the below example.

Requisition Information

| Reqs | Req Nbr | PO Nbr | Requestor | Date Requested | Campus/Dept | Vendor Nbr | Vendor Name | Bid Category | Amount | Status | Req Per | Priority | Reason | Or |
|---|---------|--------|-----------|----------------|------------------|------------|-----------------|--------------|--------|----------|---------|----------|--------|----|
|  | 013964 | 181964 | | 09-14-2020 | 003 - 003 School | 95000 | 123 EZ TEES INC | | 100.00 | Approved | 04 | Regular | | GO |
|  | 013970 | 181968 | | 04-13-2021 | 001 - 001 School | 95000 | 123 EZ TEES INC | | 10.00 | Approved | 04 | Regular | | GO |

First  1 / 1  Last

Requisition Nbr: 013964

| Note | Accounts | Item | Item Apprvl Stat | Item Recv Stat | Catalog Nbr | Description | Unit of Issue | Unit Price | Quantity | Sub Total | Discount % | Discount Amount | Freight E |
|------|----------|------|------------------|------------------------|-------------|--------------|---------------|------------|----------|-----------|------------|-----------------|-----------|
| | Accounts | 001 | Approved | Partial shipment recvd | ABC | School boxes | 1N - Count | 10.00000 | 10.00 | 100.00 | 0.00% | 0.00 | Y |

Approval Path

| Sequence | Approval User | Title | Alternate User | Print name |
|----------|---------------|-----------|----------------|------------|
| 1 | | UNDEFINED | | Y |
| 2 | | UNDEFINED | | N |
| 9 | | UNDEFINED | | N |
| 10 | | UNDEFINED | | Y |
| 11 | | UNDEFINED | | Y |



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