



copy_cyr_postions_to_nyr

Table of Contents

Log on to the next year pay frequency.

[Human Resources](#) > [Utilities](#) > [PMIS](#) > [Create Forecast Positions](#)

Use this page to copy current year positions to next year.

Select all fields and click **Execute**.

Print or save reports, verify errors and make corrections as needed, and click then **Process**. You are prompted to create a backup.



Back Cover