




**ein\_ssn**



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|               |   |
|---------------|---|
| <b>Type</b>   | Click  to select the EIN (employee identification number) or SSN (social security number). This selection determines the format that is displayed or printed on reports. |
| <b>Number</b> | The selected format (XXX-XX-XXXX for SSN or XX-XXXXXXXX for EIN) in the <b>Type</b> field is displayed. If the field is not populated at the time the 1099-MISC is printed, this vendor is not included.  |

**Note:** The vendor can have an EIN or SSN without the **1099 Eligible** flag selected. However, for transactions to be selected and included on the FIN2050 - 1099 Report, the **1099 Eligible** flag must be selected. The **1099 Eligible** flag and the **EIN/SSN** must be populated for a 1099-MISC form to be printed.



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