



# **employee\_setup\_by\_pay\_type\_retirees**



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# Retiree

Below are samples of the employee setup tabs for a full-time retiree.

## Personnel > Maintenance > Employment Info:

The screenshot displays the 'Employment Info' tab for a retiree. The interface includes a 'Save' button at the top left and a search bar for the employee ID (000088 - BENAVIDES, ARNOLD HIGNIO). The 'EMPLOYMENT INFO' section is divided into several panels:

- Employee Status:** A dropdown menu showing 'Retired' (circled in black).
- Employment Dates:** Fields for Original Emp Date (07-01-1982), Latest Re-Employ Date (11-20-2013), Termination Date (06-30-2014), Termination Reason (06 Regular retirement), Eligible for Re-hire (checkbox), and Percent Day Employed (50%).
- Employment Types:** Fields for Employment Type (Full Time or more), Sub Type, Highly Qualified (checkbox), Year Round (checkbox), Extract ID, and Highest Degree (Bachelor's).
- Retiree Information:** Fields for Retirement Date (06-30-2014), Retiree Employment Type (Half Time or less), Take Retiree Surcharge (checkbox), and NY Take Retiree Surcharge (checkbox). This section is circled in black.
- Years Experience:** Fields for Professional and Non-Professional experience in total and in district.
- Electronic Consent:** Fields for W-2 and 1095.
- Service Record:** Fields for Full Semester and Grades Taught.
- Contract Information:** Fields for Class, Term, and Year.
- Extended Leave:** Fields for Begin and End dates.
- Fingerprint Information:** Fields for Status (Fingerprinted), Extract Date, and Fingerprint Date.
- ERS Retiree Health:** Fields for Current Year Eligible and Next Year Eligible (checkboxes).
- Auxiliary Role ID:** A table with columns for Delete, Auxiliary Role ID, Begin Date, and End Date.
- Paraprofessional Certification:** A table with columns for Delete, Para Cert, Begin Date, and End Date.

## Pay Info:

Maintenance > Staff Job/Pay Data Pay

Save

Employee: 000088 : BENAVIDES, ARNOLD HIGINIO Retrieve Directory Documents

**PAY INFO**   JOB INFO   DISTRIBUTIONS   DEDUCTIONS   LEAVE BALANCE

Pay Status: 2 Inactive  Tax Exempt:   
Pay Campus: 999 999 School  Unemployment Elig:   
Pay Dept:  FICA Eligibility: M Subject to medicare  W4 Marital Status: Married  
Dock Rate: 158.049  Nbr of Exemptions: 3

**W-4 Withholding Certificate**

1: Filing Status:

2: Multi-Jobs:

3: Children under 17:

3: Other Dependents:

3: Other Exemptions:

4a: Other Income:

4b: Other Deductions:

**TRS**

Status: 5 Retired

Begin Date: 07-01-1982

End 90 Day Period: 00-00-0000

**FSP Staff Salary Data**

Health Ins Code: N Not eligible

FSP Staff Data Code: F Full-Time

**Totals**

State Min. Salary: 0.00

Extra Duty: 0.00

Contract Amt: 36,452.00

Contract Balance: 0.00

**Extra Duty Pay**

Delete	Extra Duty Pay Code	Type	Amount	Remain Amt	Remain Pymts
No Rows					

[Refresh Type/Amount](#) + Add

**Bank Info**

Delete	Bank	Bank Acct Nbr	Bank Acct Type	PreNote	Bank Acct Amt
<input type="checkbox"/>	002 - DILLEY STATE BANK	807429	2 Checking account	<input type="checkbox"/>	0.00

+ Add

Job Info:

Maintenance > Staff Job/Pay Data

Save

Employee: 000088 : BENAVIDES, ARNOLD HIGINIO Retrieve Directory Documents

PAY INFO JOB INFO DISTRIBUTIONS DEDUCTIONS LEAVE BALANCE

Delete	Selected	Job Code	Primary	% Assigned	Pay Type
<input type="checkbox"/>	<input checked="" type="checkbox"/>	1413 - SEC TEACHER CTE - AGRI	<input checked="" type="checkbox"/>	100%	Contracted employee

Rows: 1 of 1 Add

Primary Campus: 001 001 School ISD  
Dept:

**Contract Info**

Pay Type: 1 Contracted employee Pay Grade: Pay Step: Sched Max Days: Hrs Per Day: 0.000 Incr Pay Step:

Total: 36,452.00 Balance: 0.00 # of Annual Pymts: 24 Remaining Pymts: 0 Concept: Use midpoint table

# of Months in Contract: 12 State Min Days: 187 Valid basic days in contract Base Annual: 0.00 Calculate

Daily Rate: 158.049 = Contract Total: 36,452.00 / # of Days Empld: 226 # Days Off: 0.0 Vacant Job:

Pay Rate: 1,488.29 = Contract Total: 36,452.00 / # Annual Pymts: 24 Payoff Date: 06-30-2016 Wkly Hrs Sched: 0

Reg Hrs Worked: 0.00 OVTM Elig:  OVTM Rate: 0.00 Hrly Rate: 0.00 Exempt Status:  EEOC: 06 Scnd classrm teach

**State Info**

State Step: 20 Yrs in Career Ladder: TRS Year:  TRS Member Pos: 02 Teacher, librarian Wholly Sep Amt: 0.00

State Min Salary: 0.00 = Foundation Daily Rate: 243.369 X % Assigned: 50% X # of days Empld: 226 Retiree Exception:

**Calendar/Local Info**

Calendar Cd: CO - 226 STAFF Begin Date: 07-01-2015 End Date: 06-30-2016 # of Days Empld: 226 Exclude Days for TEA:

Years Job Exp:  Local Contract Days: 187

**Workers' Comp Info**

WC Code: B 8868-PROF/AIDES/ADMS 0.002436 WC Ann Pymts: 24 WC Remain:

**Accrual Info**

Code:  Accrual Rate: 0.000 = Total: 36,452.00 / # of Days Empld: 226

### Distributions:

Maintenance > Staff Job/Pay Data Pay

Save

Employee: 000088 : BENAVIDES, ARNOLD HIGINIO Retrieve Directory Documents

PAY INFO   JOB INFO   DISTRIBUTIONS   DEDUCTIONS   LEAVE BALANCE

Delete	Details	Job Code	Extra Duty	Account Type	Account Code	Amount	Percent
		1413 - SEC TEACHER CTE - AGRI		G	199-11-6119.00-001-722000	36,452.00	100.000%
Total:						36,452.00	100.000%

Rows: 1 of 1   [Refresh Totals](#)    Add

  

Job Code: 1413 - SEC TEACHER CTE - AGRI

Extra Duty Code:

Account Type: G Standard gross pay

Account Code: 199-11-6119.00-001-722000

Description: Account Code not in Finance

Amount: 36,452.00 out of 36,452.00

Percent: 100.000%

Activity Code: 80 Base Salary Re-sort

TRIS Grant Code:

Worker's Comp Code: 8868-PROF/AIDES/ADMS

Expense 373: Y Account used in ASB distr

Employer Contribution:

Performance Pay:



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