



## Run a general ledger inquiry



# Table of Contents



# Run a general ledger inquiry

Finance > Inquiry > General Ledger Inquiry > General Ledger Account Summary

Run an inquiry on the 216X and 221X accounts from Finance and compare the balances to the [Payroll > Reports > Year To Date Reports > HRS3550 - School YTD Accrual Payroll Account Distribution Journal](#).

This inquiry can also be run in Purchasing.

Inquiry > General Ledger Inquiry
Finance

File ID: C

GENERAL LEDGER INQUIRY   GENERAL LEDGER ACCOUNT SUMMARY   EMPLOYEE DISTRIBUTION LIST INQUIRY   OVER EXPENDED ACCOUNT SUMMARY

Processed    Current Period:    Next Period:   
  Balance Accounts Only    Include Fund Totals    Exclude Objects 61XX

Fund	Func	Obj	Subj	Org	-----Prog-----		
Account Code:	XXX	XX	216X	XX	XXX	X	XX

Retrieve   Reset

First   ◀   ▶   Last

Date Run: Inquiry Information for Balance Accounts

Cnty Dist: ISD

Processed  Current  Next    XXX XX 216X XX XXX X XX X XX   Page: 1 of 1

File ID: C

Account Number	Description	Est Revenue/ Appropriation	Encumbrance	Rtzd Revenue/ Expenditure	Balance
198 00 2161 00 000 5 00 0 00	ACCRUED WAGES PAYBLE				-28,001.64
199 00 2161 00 000 5 00 0 00	ACCRUED WAGES PAYBLE				-3,399,331.47
211 00 2161 00 000 5 00 0 00	ACCRUED WAGES PAYBLE				-3,785.69

Date Run:		School YTD Accrual Payroll Account Distribution Journal for 2025Recap								Program: HRS3550	
Cnty Dist:		ISD								Page: 1 of 1	
										Frequency: 6	
Fund / FY		Gross Pay	Accrued Pay	FICA/Med	Unemploy	Employer	Federal	Federal	TEA Hlth	Emplr	
		Ret Pen Surch	Emplr Care	Care Surch	Tax Misc	Contrib	Deposit	Care	Ins Contrib	457	
198-5	Total	153,565.90	28,001.64	382.56	.00	4,309.50	.00	.00	.00	.00	
		.00	152.32	.00	.00						
199-5	Total	24,571,298.78	3,402,028.45	47,946.09	.00	251,696.60	.00	.00	.00	.00	
		.00	25,432.21	.00	.00						
211-5	Total	26,750.90	3,785.69	42.09	.00	583.30	312.31	47.31	.00	.00	
		.00	28.40	.00	.00						
224-5	Total	153,750.00	21,140.61	296.48	.00	3,988.60	1,744.08	264.27	.00	.00	
		.00	158.55	.00	.00						
255-5	Total	9,492.20	2,578.65	28.66	.00	207.00	212.74	32.23	.00	.00	
		.00	19.35	.00	.00						
281-5	Total	98,785.32	19,750.39	282.99	.00	1,049.60	1,597.85	242.10	.00	.00	
		.00	147.47	.00	.00						
282-5	Total	105,250.00	21,050.00	287.62	.00	2,118.60	1,736.62	263.12	.00	.00	
		.00	157.88	.00	.00						
283-5	Total	629,499.90	125,899.98	1,759.22	.00	8,674.10	10,386.75	1,573.73	.00	.00	
		.00	944.22	.00	.00						
288-5	Total	6,903.70	1,875.46	20.84	.00	150.50	154.72	23.44	.00	.00	
		.00	14.08	.00	.00						



	DR	CR
199-00-2211-14-000-X00000		27.39
199-11-6141-00-101-X11000	27.39	
199-00-2211-16-000-X00000	60.29	
199-11-6142-00-101-X11000		60.29
199-00-2211-19-000-X00000		11.32
199-11-6146-00-101-X11000	11.32	

**Note:** Be sure to keep a clean final copy of both of the HRS3550 reports for the auditor. These reports cannot be recreated after the July and August payrolls are processed.



## Back Cover