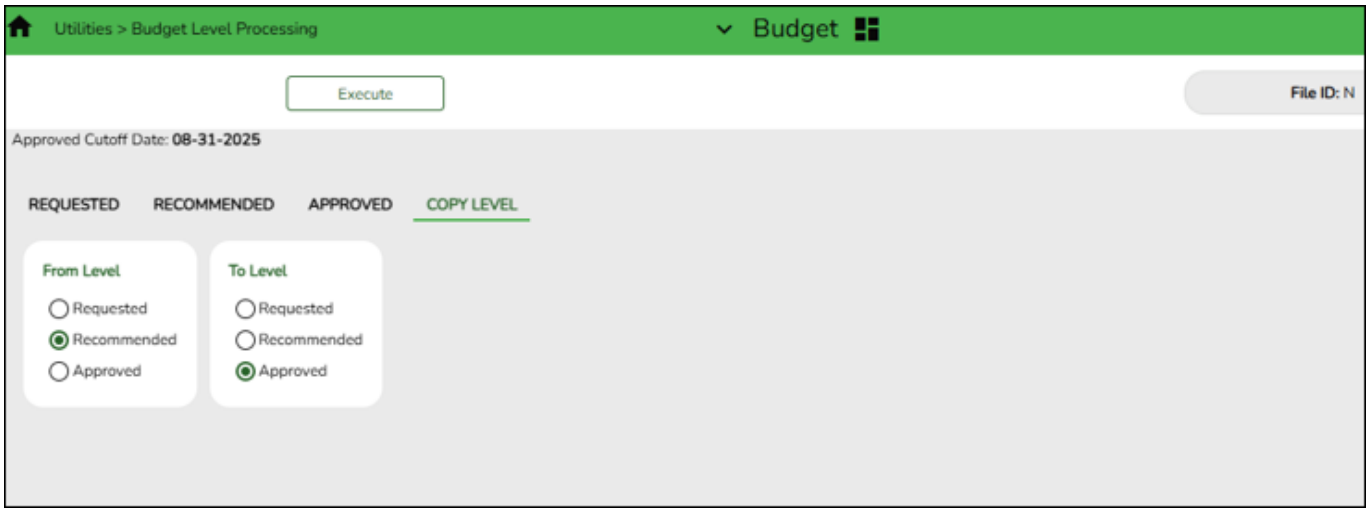
copyrecommendedtoapproved

Table of Contents

Finance > Utilities > Budget Level Processing > Copy Level



Complete the following to copy Budget from the Recommended level to the Approved level.

❑ Under **From Level**, select **Recommended**.

❑ Under **To Level**, select **Approved**.

❑ Click **Execute**. The Copy Level from Recommended to Approved report is displayed.

❑ Click **Process**. A message is displayed indicating that the copy level process completed successfully.

ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS
ASCENDER GUIDES
ASCENDER
ELEVATING TECHNOLOGY SOLUTIONS

Back Cover