



## **Update payroll clearing fund/year**



# Table of Contents



Log on to the current year pay frequency.

[Human Resources > Tables > District HR Options](#)

Update the district Human Resources options.

Image

<b>Payroll Clearing Fund/Year</b>	Select the fund/fiscal year (e.g., 163/9) for the current year to be used as the clearing fund/fiscal year when interfacing to Finance.
<b>School Year for PEIMS Codes</b>	Type the school year for the PEIMS edit tables in the YYYY format.

**Note:** If the **School Year for PEIMS Codes** field does not contain a valid value, then values will not be displayed in the **PEIMS** drop-down fields (e.g., **Sex**, **Ethnicity**, etc.) on the [Human Resources > Maintenance > Staff Demo > Demographic Information](#) page.



## Back Cover