



Update payroll clearing fund/year

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Log on to the current year.

Human Resources > Tables > District HR Options

Update the **Payroll Clearing Fund/Year** field.

The screenshot shows the 'Tables > District HR Options' interface. The 'Payroll Clearing Fund/Year' field is highlighted with a red circle and contains the value '163/1'. Other visible fields include TRS District ID (1108), Federal ID Number (74-600204), TWC District ID (999902600), and various checkboxes and dropdown menus for payroll settings. The interface also includes buttons for 'Save', 'Retrieve', and 'Print'.

<p>Payroll Clearing Fund/Year</p>	<p>This field is automatically populated with the payroll clearing fund/year selected on the Finance > Tables > District Finance Options > Clearing Fund Maintenance tab. If not, click ▼ to select the fund/fiscal year for the current year to be used as the clearing fund/fiscal year when interfacing to Finance.</p>
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