



## **Update payroll clearing fund/year**



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# Update payroll clearing fund/year

**Log on to the current year.**

[Payroll > Tables > District HR Options](#)

Update the **Payroll Clearing Fund/Year** field.

<b>Payroll Clearing Fund/Year</b>	This field is automatically populated with the payroll clearing fund/year selected on the <a href="#">Finance &gt; Tables &gt; District Finance Options &gt; Clearing Fund Maintenance</a> tab. If not, click ▼ to select the fund/fiscal year for the current year to be used as the clearing fund/fiscal year when interfacing to Finance.
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