



## **Update payroll clearing fund/year**



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## Update payroll clearing fund/year

**Log on to the current year.**

[Payroll > Tables > District HR Options](#)

Update the **Payroll Clearing Fund/Year** field.

### **Payroll Clearing Fund/Year**

This field is automatically populated with the payroll clearing fund/year selected on the [Finance > Tables > District Finance Options > Clearing Fund Maintenance](#) tab. If not, click ▼ to select the fund/fiscal year for the current year to be used as the clearing fund/fiscal year when interfacing to Finance.



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