



# Generate the Employee Salary Information report



# Table of Contents

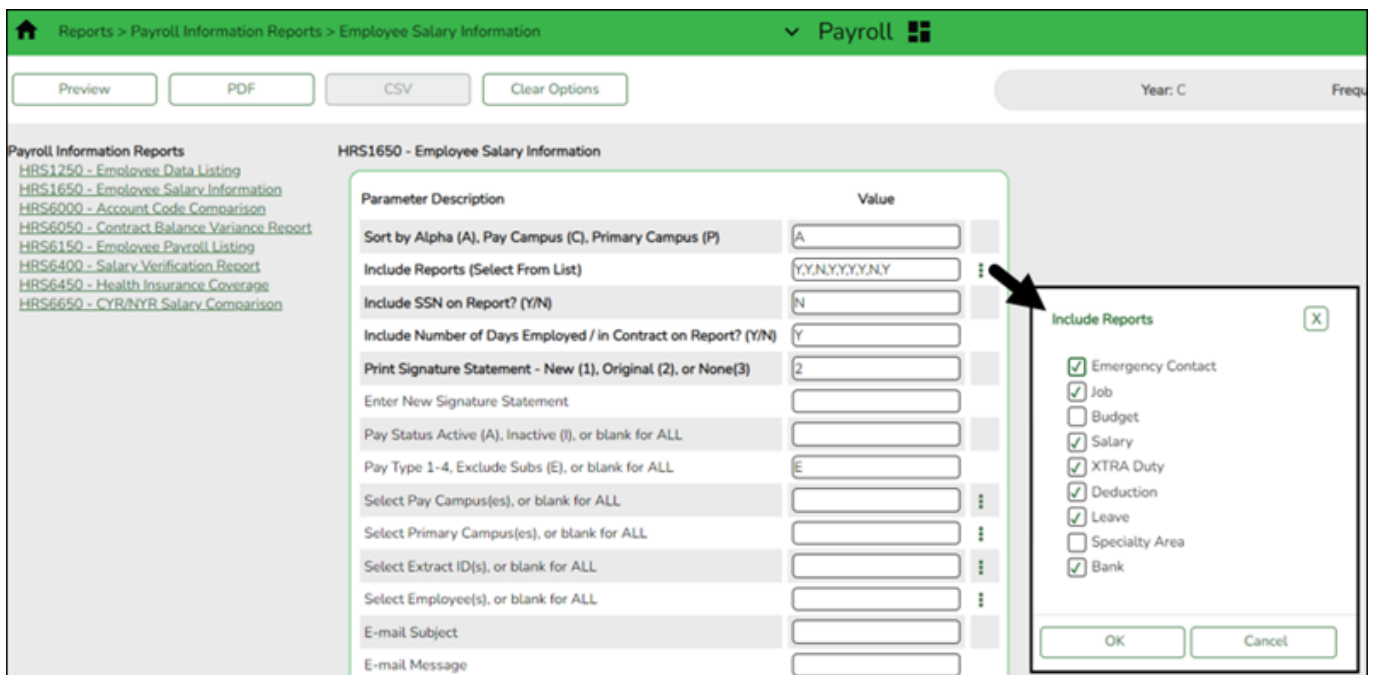


## Generate the Employee Salary Information report

Complete this step only for employees with July contracts who receive their first paycheck in July. This process will be repeated in August for employees with August contracts who receive their first paycheck in August, and then in September for employees with September contracts who receive their first paycheck in September.

[Payroll > Reports > Payroll Information Reports > HRS1650 - Employee Salary Information](#)

Complete the applicable report parameters and generate the report. Print and/or save this report and review it for accuracy. Verify for the applicable group of employees currently being moved from NY payroll to CY.



Print the report for employee verification. If needed, print an Addendum from the **Payroll > Utilities > Payroll Simulation** page.

First ◀ ▶ Last

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**Date Run:** \_\_\_\_\_ **Employee Salary Information** **Program:** HRS1650  
**City Dist:** \_\_\_\_\_ **ISD** **Page:** 1 of 1

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<b>Name:</b> AARON JAY ACHIMON <b>Address:</b> 36911 CR 412 Alamo City, TX 25497 <b>Phone:</b> (555) 586-0643 <b>Original Emp Date:</b> 11-27-2000 <b>Estimated Annual Salary:</b> \$0.00 <b>W4 Multi-Job:</b> N <b>W4 Nbr Children Under 17:</b> 0 <b>W4 Other Income:</b> \$0.00	<b>Emp Nbr:</b> 000006 <b>SSN:</b> _____ <b>DOB:</b> 07-12-1960 <b>Degree:</b> 2 <b>Latest Re-Emp Date:</b> _____ <b>Retirement Date:</b> _____ <b>W4 Nbr Other Dependents:</b> 0 <b>W4 Other Deductions:</b> \$0.00	<b>Yrs Experience District:</b> 02 <b>Frequency:</b> 6 <b>Yrs Experience Total:</b> 107 <b>Pay Campus:</b> 107 <b>Yrs Prof Exper District:</b> 22 <b>Primary Campus:</b> 107 <b>Yrs Prof Exper Total:</b> 22 <b>W4 Filing Status:</b> M <b>Creditable Year of Service:</b> <input type="checkbox"/> <b>Nbr Exempts:</b> 1 <b>Extract ID:</b> 187 <b>Work Email:</b> allan.ruan@region10.org <b>W4 Other Exemptions:</b> \$0.00
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**Emergency Contact Information**

<b>Name:</b> _____	<b>Relationship:</b> _____	<b>Phone:</b> ( ) - Ext: _____
<b>Notes:</b> Region10		

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**Job Information**

<b>Job:</b> WVE REG ED TEACHER	<b>Payoff Date:</b> 08-25-2026	<b>10 TRS Status:</b> 1 - Eligible
<b>Primary:</b> Y <b>Assigned:</b> 100.00%	<b>Begin Date:</b> 08-11-2025 <b># Months in Contract:</b> _____	<b>187 TRS Position:</b> 02 - Teacher, librarian
<b>Grade:</b> 10T	<b>End Date:</b> 05-29-2026 <b># Days in Contract:</b> _____	<b>12 Retiree Excptr:</b> -
<b>Step:</b> 22	<b>Contract Amount:</b> \$61,800.00 <b># of Annual Pmnts:</b> _____	<b>12 FICA Eligibility:</b> M - Subject to medicare
<b>Sched:</b> _____	<b>Contract Balance:</b> \$61,800.00 <b>Remaining Pymts:</b> _____	<b>\$0.00 WC Code:</b> A
<b>Vacant:</b> N	<b>Local Contract Days:</b> 197 <b>Hourly Rate:</b> _____	<b>0 Wholly Sep Amt:</b> \$0.00
<b># of Days Empld:</b> 187	<b>Wkly Hrs Sched:</b> _____	

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**Salary Calculation**

<b>Annual Salary:</b> \$61,800.00	<b>State Min Salary:</b> \$54,540.00	<b>State Step:</b> 20
<b>Pay Rate:</b> \$5,150.00	<b>OT Elig:</b> N	<b>Yrs in Career Ladder:</b> 0
<b>Daily Rate:</b> \$330.48	<b>OT Rate:</b> \$0.00	

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**Deduction Information**

Deduction Code	Net Amount	Empl Contrib	Remain Pymts	Cafe 125	Deduction Code	Net Amount	Empl Contrib	Remain Pymts	Cafe 125
001 - ADDITIONAL WITHHOLDING TAX	\$300.00	\$0.00	99	N	016 - VISION	\$0.00	\$8.98	99	Y
025 - ACTIVE CARE PRIMARY PLUS	\$0.00	\$514.00	99	Y	051 - FLEXIBLE SPENDING ACCT	\$118.98	\$6.02	99	Y
054 - GROUP (DISTRICT PAID LIFE)	\$0.00	\$0.65	99	N					

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**Leave Information**

Type	Description	Beg Bal	Earned	Used	End Bal	Type	Description	Beg Bal	Earned	Used	End Bal
01	LOCAL	0	5,000	0	5,000	02	SCH BUSIN	0	0	0	0
05	STATE	109,000	5,000	0	114,000	14	test	0	0	0	0

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**Bank Information**

Bank	Bank Acct Nbr	Bank Acct Type	Bank Acct Amt
010 - CEFCU	*****1561	2 - Checking account	\$0.00

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*The above salary information is true and correct as shown. I understand that this sheet will be attached to the contract I signed earlier in the year and shall supercede any salary amounts previously quoted.*

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<b>Employee Signature</b> _____	<b>Date</b> _____
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## Back Cover