



## Pay Type 2 OT and ST OT Calculations



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# Pay Type 2 OT and ST OT Calculations

**OT** = Overtime - Calculated if the employee has physically worked over 40 hours? (excluding leave hours).

**ST OT** = Straight Overtime - Calculated for those hours for leave and under 40.

If the employee has 40 hours and leave is being used, a warning is displayed on the report.

## Notes:

- Std Hrs per Day = if Job info hrs per day > 0 then job info hrs per day else HR Options hrs per day.
- Std Wrk Wk Hrs = number work days on calendar \* Std Hrs per Day
- Tot Lv Hrs = total accumulation of leave hours used for the work week
- Act Hrs = total accumulation of work journal entries
- Dock Rate = if pay info dock rate > 0 then pay info dock rate else daily rate / Std Hrs per Day

## Regular OT Calculations:

- Reg OT Hrs = if act\_hrs > 40 then act\_hrs - 40.
- Reg OT Pay = Reg OT Hrs \* ovtm rate

## Straight OT Calculations:

Adj STD Hrs = Std Wrk Wk Hrs - Tot Lv Hrs

- if Adj STD Hrs < 0 then msg is issued that total leave exceeds standard work week hours and emp is not processed.
- if Act Hrs >= Adj STD Hrs then
  - if Act Hrs > 40 then ST OT HRS = 40 - Adj STD Hrs
  - if Act Hrs ≤ 40 then ST OT HRS = Act Hrs - Adj STD Hrs
  - ST OT Pay = ST OT HRS \* daily\_rate / Std Hrs Per Day

## Dock Hrs Calculations:

- if Act Hrs < Adj STD Hrs then
  - dock hrs = Adj STD Hrs - Act Hrs
  - dock amt = dock hrs \* dock rate



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