



inventory_directory

Table of Contents

Click to select inventory items to be added to the bid. The Inventory Directory is displayed.


To search for a specific item, type data in the desired search fields.

To search through all available data, leave all fields blank.

Click **Search**. A list of data that matches the search criteria is displayed.

Select the inventory items to be included in the bid.

Click **OK** to close the Inventory Directory and add the inventory items to the bid.

Click **Cancel** or  to close the Inventory Directory.



Back Cover