



journal_vouchers

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☐ Click **Journal Vouchers** to expand the section and view the journal vouchers associated with the selected group code. Click **Journal Vouchers** again to collapse the section. The following journal voucher information is displayed and can be modified:

Freq - payroll frequency (if applicable)

JV Nbr - journal voucher number

Amount - total JV amount

Date - JV date (earliest date if multiple dates exist)

Description - JV number description

By default, the results are sorted in ascending order by the journal voucher number. Click a column heading to sort the data in ascending or descending order.

▲ - indicates that the column is sorted in ascending order

▼ - indicates that the column is sorted in descending order



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