



Calculating Retiree Surcharge

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Net pay is the amount of money employees take home after all deductions are subtracted. The below examples represent how net pay is calculated on the Earnings Register.

The Run Payroll process uses the **Retiree Exception** field on the Payroll > Maintenance > Staff Job/Pay Data > Job Info tab along with the **Employment Type** and **Take Retiree Surcharge** fields on the Personnel > Maintenance > Employment Info tab to determine whether or not to calculate a retiree surcharge for an employee. This table provides information on when a surcharge based on these factors.

Key:

Employment Type	<i>F - Half-Time or more M - Temporary P - Less than Half-Time S - Substitute</i>
Take Retiree Surcharge	Selected = (Y) Yes Not selected = (N) No
Retiree Exception	<i>E Surge Personnel B Non-Profit Tutor Substitute N Non-Profit Tutor Half Time or Less T Non-Profit Tutor Full Time</i>

Employment Type	Take Retiree Surcharge	Retiree Exception	Calculate Surcharge?
S	Y, N	E	No
H	Y, N	E	No
F	Y	E	Yes, on non-exception jobs
F	N	E	No
C	Y	E	Yes, on non-exception jobs
C	N	E	No
S	Y, N	B	No
H	Y	B	Yes
H	N	B	No
F	Y	B	Yes
F	N	B	No
C	Y	B	Yes
C	N	B	No
S	Y	N	Yes
S	N	N	No
H	Y	N	Yes
H	N	N	No
F	Y	N	Yes
F	N	N	No
C	Y	N	Yes
C	N	N	No
S	Y	T	Yes

Employment Type	Take Retiree Surcharge	Retiree Exception	Calculate Surcharge?
S	N	T	No
H	Y	T	Yes
H	N	T	No
F	Y	T	Yes
F	N	T	No
C	Y	T	Yes
C	N	T	No



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