






midpoint_body

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Set up midpoint salary data:

Field	Description
Simulation Name	Type the name of a simulation or click  to select the simulation name from a list.
Simulation Description	Type a description of the current simulation or click  to select the simulation description from a list. The field can be a maximum of 30 characters.

☐ Under **Records**:

Sim Name	Display only and indicates the simulation name as entered in the Simulation Name field at the top of the page.
Descr	Display only and indicates the simulation description as entered in the Simulation Description field at the top of the page.
Pay Grade	Click  to select the appropriate pay grade for the current simulation. This option will limit your selection. Note: In addition, you can click the Midpoint button to retrieve and select multiple pay grades from the midpoint table, or create new entries to be included in the simulation phase.

☐ Click **Midpoint** to retrieve and select multiple pay grades from the midpoint table, or create new entries to be included in the simulation phase.

☐ Click **Retrieve**. The midpoint salary data is displayed.

☐ Under **Modify**, select either of the following criteria to modify midpoint salaries:

- **By Percent**
- **By Dollar Amt**

☐ Under **Salary**:

Minimum	Type the percentage or dollar amount each row will increase by.
Maximum	Type the percentage or dollar amount each row will increase by.
Midpoint	Type the percentage or dollar amount each row will increase by.
Max Pct Pay Inc	Type the maximum percentage allowable for the simulation.
Midpt Pct Pay Inc	Type the maximum midpoint percentage allowable for the simulation.

☐ Click **Default** to apply the amounts entered in the **Minimum**, **Maximum**, and **Midpoint** fields to each row.

Note: Only those rows that have no value in the % **Increase** or **Amt Increase** columns are affected when applying the default values.

☐ Click **+Add** to add a row.



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