



# pmis\_clear\_copy\_tables



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**Log on to the current year pay frequency.**

[Human Resources](#) > [Next Year](#) > [Copy CYR Tables to NYR](#) > [Clear Next Year Tables](#)

Clear Next Year Payroll tables and copy all tables from current year to next year.

- Clear Next Year Tables - Use the double arrow to move all tables to the right side of the screen and click Execute.
- Copy Current Year Tables - Select All Tables and Execute



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