



# **pmis\_district\_admin\_action\_reason**



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This page is used to create and maintain a list of action reason codes to be used throughout the Position Management Information System (PMIS).

An action code is required when a change is made to a position record creates a historical record. Action Codes for termination transactions can be cross-referenced with the Termination Reason Codes on the [Human Resources > Tables > Job / Contract > Termination Reason](#) tab. Be sure to consider LEA-required data and statistics when creating the action reason codes.



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