



Perform staff benefits update

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Perform the employee benefits update and import process.

Utilities > Employee Benefits Interface

SessionTimer: 59 min and 49 sec

Extract

Import Annual File

Import Changes Only

Year Selection

☐ Current Year

☒ Next Year

Execute

☒ Active Employees Only

Deduction Import Path:

Browse...

[Human Resources > Utilities > Employee Benefits Interface > Import Annual File](#)



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