



## **Perform staff benefits update**



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Perform the employee benefits update and import process.

Utilities > Employee Benefits Interface SessionTimer: 59 min and 49 sec

**Extract** | **Import Annual File** | **Import Changes Only**

**Year Selection**

Current Year  Next Year

**Execute**

Active Employees Only

Deduction Import Path: **Browse...**

[Human Resources > Utilities > Employee Benefits Interface > Import Annual File](#)



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