



## Verify Extract Reports tab



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Use the reports to verify the accuracy and validity of the employees, accounts, and amounts.

Next Year > Interface NY Payroll to NY Budget

Extract Payroll Account Codes
Extract Reports
Interface to Budget

**Next Year Payroll Extract Reports**

Gen Rpt	Report	Sort Options	Sort Order
<input type="checkbox"/>	Next Year Payroll Employee Distribution	Alpha (A), Pay Campus (C), Primary Campus (P)	A
<input type="checkbox"/>	Next Year Payroll Account Distribution	Fund (F), Organization (O)	F

Generate Reports
Select ALL Reports

Pay special attention to the employee count to verify that the correct number of employees are extracted and match the count on the Next Year Payroll Employee Distribution Report.

Fr	Emp Nbr	Employee Name	Account Code	Typ	W/C	3/3	Gn	Pct %	Amount	FICA	Medicare	Insurance	TEA Contrib	Wk Comp	TRS On Behalf	Unemp	TRS	TRS Care	Dep Care			
										(-----6141-----)	(--6142--)	(-6142-)	(--6143--)	(--6144--)	(-6145-)	(-----6146-----)	(--6148--)					
										Ann / HSA	/ Def Comp	/ Emplr Misc										
										(-----6149-----)												
F	000006	AMY, ALEXA M							Pay Cmp:101	FICA: M	TRS St: 1	Unemp: Y	Day %: 100.00	Exp Dist: 23	Exp Tot: 23	Deg: 1						
199-11-6119-00-101-123000			G A	Y	100.000			56,365.00	.00	756.00	3,058.08	.00	240.97	4,747.24	19.81	1,415.98	.00	.00				
<b>Cafe Amt:</b> 4,276.68 66,603.08									<b>Employee Totals:</b> 56,365.00	.00	756.00	3,058.08	.00	240.97	4,747.24	19.81	1,415.98	.00	.00			
<b>Prim Job Code Extra Duty Cd</b>									<b>Pct Asgn</b>	<b>Prim Camp</b>	<b>Typ</b>	<b>Contr Amt St Min Salary Wholly Sep</b>	<b>Std Pay Dly Pay Rate</b>	<b>Begin Dt Local</b>	<b>State Min Days Nbr Days Empld</b>	<b>Mo Contr Ann Pymts</b>	<b>Py Grd Step</b>	<b>W/C Cd W/C Pymts</b>	<b>Accrue Cd Accrue Rate</b>			
Y	0101	ELEMENTARY TEACHER			100.00		101	1	56,365.00	4,697.08	08-12-2019	187	10	TEA	A	A						
									54,540.00	301.417	1,825.00	187	12	23	8	301.417						
									.00													
199-11-6119-07-001-123000			S A	Y	100.000			666.68	.00	8.94	.00	.00	2.83	56.15	.23	16.74	.00	.00				
<b>Cafe Amt:</b> .00 751.57									<b>Employee Totals:</b> 666.68	.00	8.94	.00	.00	2.83	56.15	.23	16.74	.00	.00			
									.00	.00	.00	.00	.00	.23	16.74	.00	.00					
<b>Prim Job Code Extra Duty Cd</b>									<b>Pct Asgn</b>	<b>Prim Camp</b>	<b>Typ</b>	<b>Contr Amt St Min Salary Wholly Sep</b>	<b>Std Pay Dly Pay Rate</b>	<b>Begin Dt Local</b>	<b>State Min Days Nbr Days Empld</b>	<b>Mo Contr Ann Pymts</b>	<b>Py Grd Step</b>	<b>W/C Cd W/C Pymts</b>	<b>Accrue Cd Accrue Rate</b>			
N	XTRA - EXTRA DUTY				.00		001	1	666.68	.00	.00	.00	0	0								
									Type: S	.00	.000	.00	187	8		1	.000					
									.00													
<b>Ded</b>	<b>Emp Amt</b>	<b>Pmt</b>	<b>Caf</b>	<b>Empr</b>	<b>Fac</b>	<b>TEA F</b>				<b>Ded</b>	<b>Emp Amt</b>	<b>Pmt</b>	<b>Caf</b>	<b>Empr</b>	<b>Fac</b>	<b>TEA F</b>						
001	100.00	99	N	.00	1	1	005	36.00	1	N	.00	1	1	013	.00	99	N	.84	1	1		
021	302.00	99	Y	254.00	1	1	054	100.00	99	N	.00	1	1	112	18.93	99	Y	.00	1	1		
121	27.83	99	Y	.00	1	1	122	7.63	99	Y	.00	1	1	142	23.54	99	N	.00	1	1		
144	1.70	99	N	.00	1	1	151	20.25	99	N	.00	1	1	169	9.00	99	N	.00	1	1		
171	9.00	99	N	.00	1	1	181	39.00	99	N	.00	1	1									

Date Run: 01-09-2020 11:00 AM

Next Year Payroll Account Distribution

Program: HRS9970

Cnty Dist:

ISD

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Sort Order: Fund

<u>Account Code</u>		<u>Amount</u>
<b>199-11-6119.00-001-111000</b>	<b>Account Not Found</b>	
F Barnes, AMY	000016	40,777.20
F BOUDREAUX, BILLY	000049	56,635.00
F BURKS, BRITTAN B	000077	53,212.00
F COLE, CHRISTAL M	000108	29,450.20
F DAUGHERTY, DARCI NELSON	000143	56,203.00
F EAST, LISA	000604	27,454.82
F GIBSON, JACIE IOLA	000215	45,680.00
F KELLY, KATHERINE D	000291	56,365.00
F LISLE, KRISTY J	000329	56,635.00
F Nguyen, MANDY LINN	000387	22,465.44
F NICHOLS, MARANDA E	000388	52,434.00
F SHOEMAKE, RAMONA MARK	000457	33,960.45
F SUIRE, SANDRA	000491	38,182.00
F SUMMERS, SANDRA C	000494	6,110.00
F THAMES, SHARON A	000510	35,680.05
F Welch, TAMELA MARIE	000553	52,434.00
F WINDHAM, Vy RYAN	000589	38,000.00
F WOFFORD, WENDY NICOLE	000593	33,060.00
F WOMACK, WHITNEY DENE	000594	33,060.00
	<b>Total:</b>	<b>767,798.16</b>
<b>199-11-6119.00-001-122000</b>	<b>Account Not Found</b>	
F Barnes, AMY	000016	15,857.80
F BROWN, BRENDA	000066	39,361.33
F COLE, CHRISTAL M	000108	15,857.80
F SCHWARTZ, PAMELA L	000441	51,681.00
F SHOEMAKE, RAMONA MARK	000457	5,074.55
F SUMMERS, SANDRA C	000494	42,770.00
F WILSON, VICKI LINNEA	000585	23,560.00
F Wilson, VIRGINIA ALAN	000587	38,000.00
F WOMACK, WHITNEY DENE	000594	4,940.00
	<b>Total:</b>	<b>237,102.48</b>



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