



Update tax/deductions

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Update TRS rates table

Payroll > Tables > Tax/Deductions > TRS Rates

Update the TRS rates.



CAUTION: Be sure to retrieve the 2023 school year data prior to updating this tab.



IMPORTANT: Be sure to visit the TRS website:

https://www.trs.texas.gov/Pages/re_contribution_rates.aspx to obtain the updated rates for the next school year, and then return to this table to update the new rates.

The screenshot shows the 'Tables > Tax/Deductions' page. At the top, there is a 'Save' button, a 'School Year' dropdown set to '2026', a 'Retrieve' button (which is highlighted by a large black arrow), and a 'Delete' button. Below these buttons, there are tabs for 'EXEMPTIONS', 'INCOME TAX', 'FICA TAX', 'UNEMPLOYMENT', 'TRS RATES' (which is underlined in green), 'ANNUTY RATES', and 'WORKERS' COMP'. Under the 'TRS RATES' tab, there are several input fields: 'TRS Rate' (8.25%), 'TRS Fee' (0.00), 'TRS Insurance' (0.65%), 'Employer Paid' (checkbox), 'District Rate' (8.250%), 'TRS Care Rate' (1.25%), 'TRS Care Emplr Contrib' (0.75%), 'TRS IRS Salary Cap' (330,000.00), and 'TRS Non-OASDI Rate' (2.000%). Below the input fields are 'Delete' and 'Print' buttons.

CAUTION: Be sure to type the new school year (2026) and click **Retrieve** before entering the updated rates.

- To create a new TRS rates record, type the new year (2023) and click **Retrieve**. A message is displayed indicating that the new record is populated based on the prior year (2022) TRS rates record, click **Save** to retain the record.
- Complete the applicable fields. This information is used when performing calculations and extracts to Budget.



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