



## Update tax/deductions



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# Update TRS rates table

Payroll > Tables > Tax/Deductions > TRS Rates

Update the TRS rates.



**CAUTION:** Be sure to retrieve the 2025 school year data prior to updating this tab.



**IMPORTANT:** Be sure to visit the TRS website: [https://www.trs.texas.gov/Pages/re\\_contribution\\_rates.aspx](https://www.trs.texas.gov/Pages/re_contribution_rates.aspx) to obtain the updated rates for the next school year, and then return to this table to update the new rates.

**Note:** The below image displays the TRS rates for the 2023-2024 calendar year. This image will be updated to reflect the TRS rates for the 2024-2025 calendar year as soon as they are published.

EXEMPTIONS	INCOME TAX	FICA TAX	UNEMPLOYMENT	TRS RATES	AN
				Member Retirement Contribution: 8.25%	
				Member Care Contribution: 0.65%	Employer Paid: <input type="checkbox"/>
				State Contribution: 8.250%	
				Federal TRS Care: 1.25%	
				RE TRS Care Contribution: 0.75%	
				TRs IRS Salary Cap: 345,000.00	
				Public Education Employer Contribution (PEEC): 2.000%	

To create a new TRS rates record, type the new year (2025) and click **Retrieve**. A message is displayed indicating that the new record is populated based on the prior year's (2024) TRS rates record, click **Save** to retain the record.

Complete the applicable fields. This information is used when performing calculations and extracts to Budget.

# Update deduction code table

[Payroll](#) > [Tables](#) > [Tax/Deductions](#) > [Deduction Code](#)

Tables > Tax/Deductions Payroll

Save Year: C

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Retrieve Print

Delete	Deduction Code	Long Description	Abbrev Cd	Short Description	Deduct Chk	Wire	Vendor Name/Sort Key	Vendor Nbr	Extract Ded Cd	W2 Health Care
<input type="checkbox"/>	001	ADDITIONAL WITHHOLDING TAX	WH Additi	ADD-WITHHOLDING	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
<input type="checkbox"/>	002	UNITED WAY	UF United	UNITED WAY	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
<input type="checkbox"/>	003	SAVINGS BONDS	SB Saving	SAVINGS BONDS	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>

Update the deduction codes. The Deduction Code tab is shared between the current year and next year records; therefore, changes to the current year records are effective in the next year records, and vice versa.



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