



Update tax/deductions

Table of Contents

Update Tax/Deductions

[Payroll > Tables > Tax/Deductions > FICA Tax](#)

Retrieve the FICA rates for the 2024 calendar year and print a copy for reference. Then, retrieve the 2025 calendar year record and manually enter the 2024 rates for 2025 and click **Save**.



CAUTION: Be sure to retrieve the 2025 school year data prior to updating this tab.

Tables > Tax/Deductions ▼ Payroll 

Save Year: N Frequency: F

Calendar Year: **2025** Retrieve Delete

FICA TAX EXEMPTIONS INCOME TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

FICA Max Salary:	176,100.00	
Employee FICA Rate:	6.20%	Employee FICA Max Tax: 10,918.20
Employer FICA Rate:	6.20%	Employer FICA Max Tax: 10,918.20
Medicare Rate:	1.45%	Additional Medicare Rate: 0.90% Additional Medicare Salary Threshold: 200,000.00
HSA Max Employer Contribution:	4,300.00	

Tables > Tax/Deductions ▼ Payroll 

Save Year: N Frequency: F

Calendar Year: **2026** Retrieve Delete

FICA TAX EXEMPTIONS INCOME TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

FICA Max Salary:	176,100.00	
Employee FICA Rate:	6.20%	Employee FICA Max Tax: 10,918.20
Employer FICA Rate:	6.20%	Employer FICA Max Tax: 10,918.20
Medicare Rate:	1.45%	Additional Medicare Rate: 0.90% Additional Medicare Salary Threshold: 345000.00
HSA Max Employer Contribution:	4300.00	

[Payroll > Tables > Tax/Deductions > Unemployment](#)

If your LEA allows ASCENDER to calculate unemployment, select T - Taxable in the Employer Type field and enter the Unemployment Rate. Type the percent rate determined or assigned by the TWC (e.g., 0.4985% for 0.004985).

Payroll > Tables > Tax/Deductions > TRS Rates

Update the TRS rates.



CAUTION: Be sure to retrieve the 2025 school year data prior to updating this tab.



IMPORTANT: Be sure to visit the TRS website:

https://www.trs.texas.gov/Pages/re_contribution_rates.aspx to obtain the updated rates for the next school year, and then return to this table to update the new rates.

Note: The below image displays the TRS rates for the 2023-2024 calendar year. This image will be updated to reflect the TRS rates for the 2024-2025 calendar year as soon as they are published.

Tables > Tax/Deductions ▼ Payroll 

Save Delete

School Year: **Retrieve** Delete

CAUTION: Be sure to type the new school year (2026) and click **Retrieve** before entering the updated rates.

EXEMPTIONS **INCOME TAX** **FICA TAX** **UNEMPLOYMENT** **TRS RATES** **ANNUITY RATES** **WORKERS' COMP**

Delete **Print**

TRS Rate:	8.25%	
TRS Fee:	0.00	
TRS Insurance:	0.65%	Employer Paid: <input type="checkbox"/>
District Rate:	8.250%	
TRS Care Rate:	1.25%	
TRS Care Emplr Contrib:	0.75%	
TRS IRS Salary Cap:	330,000.00	
TRS Non-OASDI Rate:	2.000%	

To create a new TRS rates record, type the new year (2025) and click **Retrieve**. A message is

displayed indicating that the new record is populated based on the prior year's (2024) TRS rates record, click **Save** to retain the record.

- Complete the applicable fields. This information is used when performing calculations and extracts to Budget.

Update deduction code table

[Payroll > Tables > Tax/Deductions > Deduction Code](#)

Delete	Deduction Code	Long Description	Abbrev Cd	Short Description	Deduct Chk	Wire	Vendor Name/Sort Key	Vendor Nbr	Extract Ded Cd	W2 Health Care
<input type="button" value="Delete"/>	001	ADDITIONAL WITHHOLDING TAX	WH Additi <input type="button" value="▼"/>	ADD-WITHHOLDING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Delete"/>	002	UNITED WAY	UF United <input type="button" value="▼"/>	UNITED WAY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="button" value="Delete"/>	003	SAVINGS BONDS	SB Saving <input type="button" value="▼"/>	SAVINGS BONDS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Update the deduction codes. The Deduction Code tab is shared between the current year and next year records; therefore, changes to the current year records are effective in the next year records, and vice versa.



Back Cover