



## **Update tax/deductions**



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## Update Tax/Deductions

[Payroll > Tables > Tax/Deductions > FICA Tax](#)

Retrieve the FICA rates for the 2024 calendar year and print a copy for reference. Then, retrieve the 2025 calendar year record and manually enter the 2024 rates for 2025 and click **Save**.



**CAUTION:** Be sure to retrieve the 2025 school year data prior to updating this tab.

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

Calendar Year: 2025 Retrieve Delete

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

FICA Max Salary: 176,100.00

Employee FICA Rate: 6.20% Employee FICA Max Tax: 10,918.20

Employer FICA Rate: 6.20% Employer FICA Max Tax: 10,918.20

Medicare Rate: 1.45% Additional Medicare Rate: 0.90% Additional Medicare Salary Threshold: 200,000.00

HSA Max Employer Contribution: 4,300.00

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

Calendar Year: 2026 Retrieve Delete

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

FICA Max Salary: 176,100.00

Employee FICA Rate: 6.20% Employee FICA Max Tax: 10,918.20

Employer FICA Rate: 6.20% Employer FICA Max Tax: 10,918.20

Medicare Rate: 1.45% Additional Medicare Rate: 0.90% Additional Medicare Salary Threshold: 345,000.00

HSA Max Employer Contribution: 4,300.00

[Payroll > Tables > Tax/Deductions > Unemployment](#)

If your LEA allows ASCENDER to calculate unemployment, select T - Taxable in the Employer Type field and enter the Unemployment Rate. Type the percent rate determined or assigned by the TWC (e.g., 0.4985% for 0.004985).

The rates displayed in the below image are sample rates. Only use the rates provided by the Texas Workforce Commission (TWC).



Tables > Tax/Deductions

Save

Calendar Year: 2026 Retrieve Delete

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

Employer Type: T - Taxable

Unemployment Rate: 0.4985%

Maximum Gross Salary: 9999.99

[Payroll > Tables > Tax/Deductions > TRS Rates](#)

Update the TRS rates.



**CAUTION:** Be sure to retrieve the 2025 school year data prior to updating this tab.



**IMPORTANT:** Be sure to visit the TRS website:  
[https://www.trs.texas.gov/Pages/re\\_contribution\\_rates.aspx](https://www.trs.texas.gov/Pages/re_contribution_rates.aspx) to obtain the updated rates for the next school year, and then return to this table to update the new rates.

**Note:** The below image displays the TRS rates for the 2023-2024 calendar year. This image will be updated to reflect the TRS rates for the 2024-2025 calendar year as soon as they are published.

Tables > Tax/Deductions Payroll

Save

School Year: 2026 Retrieve Delete

**CAUTION:** Be sure to type the new school year (2026) and click **Retrieve** before entering the updated rates.

EXEMPTIONS   INCOME TAX   FICA TAX   UNEMPLOYMENT   TRS RATES   ANNUITY RATES   WORKERS' COMP

Delete Print

TRS Rate: 8.25%

TRS Fee: 0.00

TRS Insurance: 0.65% Employer Paid: ☐

District Rate: 8.250%

TRS Care Rate: 1.25%

TRS Care Emplr Contrib: 0.75%

TRS IRS Salary Cap: 330,000.00

TRS Non-OASDI Rate: 2.000%

☐ To create a new TRS rates record, type the new year (2025) and click **Retrieve**. A message is displayed indicating that the new record is populated based on the prior year's (2024) TRS rates record, click **Save** to retain the record.

☐ Complete the applicable fields. This information is used when performing calculations and extracts to Budget.

### Payroll > Tables > Tax/Deductions > Deduction Code

Tables > Tax/Deductions Payroll

Save Year: C

EXEMPTIONS   INCOME TAX   FICA TAX   UNEMPLOYMENT   TRS RATES   ANNUITY RATES   WORKERS' COMP   DEDUCTION CD

Retrieve Print

Delete	Deduction Code	Long Description	Abbrev Cd	Short Description	Deduct Chk	Wire	Vendor Name/Sort Key	Vendor Nbr	Extract Ded Cd	W2 Health Care
	001	ADDITIONAL WITHHOLDING TAX	WH Additi	ADD-WITHHOLDING	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
	002	UNITED WAY	UF United	UNITED WAY	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
	003	SAVINGS BONDS	SB Saving	SAVINGS BONDS	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>

☐ Update the deduction codes. The Deduction Code tab is shared between the current year and next year records; therefore, changes to the current year records are effective in the next year records, and vice versa.



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