



ASCENDER GUIDES



# Update tax/deductions



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# Update tax/deductions

[Payroll > Tables > Tax/Deductions > FICA Tax](#)

Log on to the current pay frequency.

Retrieve the FICA rates for the 2026 calendar year and print a copy for reference. Then, retrieve the 2027 calendar year record and manually enter the 2026 rates for 2027 and click **Save**.



**CAUTION:** Be sure to retrieve the 2027 year record prior to updating this tab.

The screenshot shows the 'FICA TAX' configuration page for the year 2026. The 'Calendar Year' is set to 2026. The 'FICA TAX' tab is selected. The configuration includes the following fields:

- FICA Max Salary: 184,500.00
- Employee FICA Rate: 6.20%
- Employer FICA Rate: 6.20%
- Medicare Rate: 1.45%
- HSA Max Employer Contribution: 4,400.00
- Employee FICA Max Tax: 11,439.00
- Employer FICA Max Tax: 11,439.00
- Additional Medicare Rate: 0.90%
- Additional Medicare Salary Threshold: 200,000.00

The screenshot shows the 'FICA TAX' configuration page for the year 2027. The 'Calendar Year' is set to 2027. The 'FICA TAX' tab is selected. The configuration fields are present but empty, indicating that the 2026 rates are to be manually entered for this year.

[Payroll > Tables > Tax/Deductions > Unemployment](#)

If your LEA allows ASCENDER to calculate unemployment, select T - Taxable in the Employer Type field and enter the Unemployment Rate. Type the percent rate determined or assigned by the TWC (e.g., 0.4985% for 0.004985).

The rates displayed in the below image are sample rates. Only use the rates provided by the Texas Workforce Commission (TWC).

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

Calendar Year: 2027 Retrieve Delete

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Print

Payroll > Tables > Tax/Deductions > TRS Rates

Update the TRS rates.



**CAUTION:** Be sure to retrieve the 2027 data prior to updating this tab.



**IMPORTANT:** Be sure to visit the following TRS websites:  
[https://www.trs.texas.gov/Pages/re\\_contribution\\_rates.aspx](https://www.trs.texas.gov/Pages/re_contribution_rates.aspx) and  
[https://www.trs.texas.gov/Pages/re\\_salary\\_cap\\_provision.aspx](https://www.trs.texas.gov/Pages/re_salary_cap_provision.aspx) to obtain the updated rates for the next school year, and then return to this table to update the new rates.

**Note:** The below image displays the TRS rates for the 2025-2026 calendar year. This image will be updated to reflect the TRS rates for the 2026-2027 calendar year as soon as they are published.

Tables > Tax/Deductions Payroll

Save Year: N Frequency: F

School Year: 2027 Retrieve Delete

EXEMPTIONS INCOME TAX FICA TAX UNEMPLOYMENT TRS RATES ANNUITY RATES WORKERS' COMP DEDUCTION CD

Delete Print

TRS Rate Member Retirement Contribution: 8.25%

TRS Insurance Member Care Contribution: 0.65% Employer Paid:

District Rate State Contribution: 8.250%

TRS Care Rate Federal TRS Care: 1.25%

TRS Care Emplr Contrib RE TRS Care Contribution: 0.75%

TRS IRS Salary Cap: 345,000.00

TRS Non-OASDI Rate Public Education Employer Contribution (PEEC): 2.000%

**CAUTION:** Be sure to type the new school year and click **Retrieve** before entering the updated rates.

☐ To create a new TRS rates record, type the new year (2027) and click **Retrieve**. A message is

displayed indicating that the new record is populated based on the prior year's (2026) TRS rates record, click **Save** to retain the record.

Complete the applicable fields. This information is used when performing calculations and extracts to Budget.

[Payroll > Tables > Tax/Deductions > Deduction Code](#)

Delete	Deduction Code	Long Description	Abbrev Cde	Short Description	Deduct Chk	Wire	Vendor Name/Sort Key	Vendor Nbr	Extract Ded Cd	W2 Health Care
<input type="checkbox"/>	001	ADDITIONAL WITHHOLDING TAX	WH Additi	ADD-WITHHOLDING	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
<input type="checkbox"/>	002	UNITED WAY	UF United	UNITED WAY	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>
<input type="checkbox"/>	003	SAVINGS BONDS	SB Saving	SAVINGS BONDS	<input type="checkbox"/>	<input type="checkbox"/>				<input type="checkbox"/>

Update the deduction codes. The Deduction Code tab is shared between the current year and next year records; therefore, changes to the current year records are effective in the next year records, and vice versa.



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