



Update job code table

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Update the job codes.

Image

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Delete	Job Code	Job Description	EEOC Code	Account Code	Salary Concept	Increase Pay Step	FSP Salary Class Code
	0001	ACADEMIC RESOURCE TEACH	06 Scnd classrm teach ▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼
	0002	CULINARY ARTS TEACHER	07 Other classrm teach ▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼
	0003	MULTI AGE 2-4	▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼
	0004	LIBRARIAN	10 Librarian, AV staff ▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	L Librarian ▼
	0005	WORLD LANGUAGE	05 Elem classrm teach ▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼
	0006	TECHNOLOGY AS A SL DIRECT	▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼
	0007	SPEECH	06 Scnd classrm teach ▼	-- .- - - - -	D Use hourly/daily rate table ▼	<input checked="" type="checkbox"/>	T Class teacher ▼

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+ Add

- Select the appropriate **Salary Concept** for each job.
- (Optional) Update the distribution **Account Code** fields.

The job codes table is not shared between the current year and next year records.

Reminder: In the **FTE Hrs** field, type the appropriate full-time hours for each job code. Effective September 2017, the scheduled weekly hours are used by TRS TEAM reporting.



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