



**Select Created by User ID(s)**



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# Select Created by User ID(s)

The Created by User ID(s) lookup is used to select one or more user IDs.

## Select a created by user ID:

- The user IDs are listed in ascending order.
- To search for a specific user ID, begin typing the user ID in the **Search** field. The list is automatically filtered to display the user IDs that contain the characters that you have typed.
- When you locate the user IDs to be included, select the corresponding checkbox and click **OK**. The lookup closes, and the field/parameter is populated with the selected codes.
- Click **Cancel** to close the lookup without selecting a user ID.



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