


# Select Item Numbers

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The Inventory lookup is used to select item numbers.

## Select an item number:

The item numbers are listed in ascending order.

To search for a specific item number, begin typing data in the available search fields and click **Search**. The list displays the results based on the search parameters.

When you locate the item number(s) to be included, select the corresponding checkbox and click **OK**. The lookup closes, and the field/parameter is populated with the selected item number(s).

Click **Cancel** to close the lookup without selecting an item number(s).


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