



# setupepwjoptionsforextraduty



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Personnel > Tables > Salaries > Extra Duty

Select the following to identify which extra duties will use standard overtime rates and be displayed for WorkJournal in EmployeePortal.

| Delete | Code | Description | Amount   | Include in Dock Rate     | TRS Position Cd | Use for ST OT            | Display in WJ            |
|--------|------|-------------|----------|--------------------------|-----------------|--------------------------|--------------------------|
|        | 01   |             | 500.00   | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |
|        | 02   |             | 500.00   | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |
|        | 10   |             | 4,735.00 | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |
|        | 11   |             | 1,800.00 | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |
|        | 19   |             | 648.13   | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |
|        | 20   |             | 4,364.00 | <input type="checkbox"/> |                 | <input type="checkbox"/> | <input type="checkbox"/> |

|                      |   |
|----------------------|---|
| <b>Use for ST OT</b> | Select to indicate that the extra duty code will use the standard overtime rate in WorkJournal. This field is only enabled for S-type extra duty codes and can only be selected for one S-type extra duty code. |
| <b>Display in WJ</b> | Select to display the extra duty code in WorkJournal. This field is only enabled for G-type and S-type extra duty codes.  |

Click **Save**.



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