







staffcredentialspermitarea

Table of Contents

Role ID	Click  to select the three-digit code that identifies the capacity in which a person serves under the permit indicated. This field is required for all permits.
Population	Click  to select the type of permit that the employee holds.
Grade Range	Click  to select the two-digit code that indicates the span of grade levels for which the permit was issued. This is required only for teaching permits.
Subject Area	Click  to select the two-digit code that indicates the broad subject area that an instructor is allowed to teach. This is required only for teaching permits.
Hrs	Type the number of college credit hours the staff member has earned in the specified subject area.

☐ Click **Refresh Role ID** to update the permit area grid if any information is changed or if a new row is added.



Back Cover