





# traveldistancesbody



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Click **+Add** to add row.

<b>Origin</b>	Click  to open the Location Lookup and select a starting location.
<b>Destination</b>	Click  to open the Location Lookup and select an ending destination location.
<b>Distance</b>	Type the number of miles from the <b>Origin</b> (starting) location to the <b>Destination</b> (ending) location.

Click **Save**.



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