



# staffjobjobinfonubdaysempld



# Table of Contents



Image

The screenshot displays a software interface for managing employee contracts. Key sections include:

- Job Info:** Job Code: 0050 - HIGH SCHOOL TEACHER, Primary: checked, % Assigned: 100%, Pay Type: Contracted employee.
- Contract Info:** Pay Type: 1 Contracted employee, Pay Grade: T01, Pay Step: 34, Sched: [dropdown], Max Days: [input], Hrs Per Day: 0.000, Total: 57,146.47, # of Annual Pymts: 12, # of Months in Contract: 10, State Min Days: 187, Base Annual: 95,852.25.
- State Info:** State Step: 20, Yrs in Career Ladder: [dropdown], TRS Year: [checkbox], TRS Member Pos: 02 Teacher, librarian, State Min Salary: 44,620.00, Foundation Daily Rate: 243.369, % Assigned: 100%, # of days Empld: 187.
- Calendar/Local Info:** Calendar/Local Options: TR - TRS Calendar, Begin Date: 09-01-2016, End Date: 08-31-2017, # of Days Empld: 261.
- Workers' Comp Info:** WC Code: A PROFESSIONAL/ADMIN 0.000630, WC Ann Pymts: 12, WC Remain: [input].
- Accrual Info:** Code: A, Accrual Rate: 218.952, Total: 57,146.47, # of Days Empld: 261.

TxEIS field	Element ID	Data Element	Description	PEIMS Submission
Calendar/Local Info - # of Days Empld	E0160	NUMBER-DAYS-EMPLOYED	<p>Indicates the actual number of at-work days within the school year the employee is scheduled to work in the district for the selected calendar. This number does not include holidays, weekends, and any other days the employee is not scheduled to work. If an employee does not work the same amount of days as shown on the contract (e.g., the person does not begin work at the start of the school year), the actual number of days the employee will work must be reported.</p> <p>If a workday calendar is set up on Human Resources &gt; Tables &gt; Workday Calendars, the field is set according to the selected calendar. If a calendar is not set up, the field is determined by the <b>Begin Date</b> and <b>End Date</b> fields on the Job Info tab, or can be manually entered.</p>	Summer Fall

TxEIS field	Element ID	Data Element	Description	PEIMS Submission
<b>Pay Type</b>	E1073	STAFF-TYPE-CODE	Indicates if the staff person is on the district payroll or is a contracted instructional staff person. All staff working at a public school must be reported to the TEA for the fall submission.	Summer Fall



## Back Cover