



Post Transaction(s)

Table of Contents

Enter PA/PO for Payment

[Finance](#) > [Maintenance](#) > [Postings](#) > [Check Processing - PA OR PO](#)

When a transaction is entered using an EFT vendor, the EFT checkbox is automatically checked, but it can be unchecked if a check is needed. Note1: If the separate check checkbox is checked, the EFT checkbox will be unchecked. Leave the Print checkmark in place as this denotes the process in this check run. Note2: The vendor must have bank information and an EFT email address on file to be eligible for an electronic funds transfer.



Back Cover