

w-2electconsent

Table of Contents

Click \checkmark to select whether or not the employee provided consent to receive his W-2 form electronically rather than receive a printed, mailed copy. If the employee updates his consent option in Employee Access, this field is updated to reflect the change.

Note: Inactive employees will receive a printed, mailed copy from their local education agency (LEA).

If Yes is selected, the employee must log in to Employee Access to print the W-2.

If No is selected, the employee will receive a printed, mailed copy from his LEA.



Back Cover