




worker_s_comp_info

Table of Contents

| | |
|----------------|---|
| WC Code | Click  to select the type of workers' compensation for the employee. The WC code is used to calculate the workers' compensation premiums for all types of district employee records. The workers' compensation codes and descriptions are user defined and can be changed to local preference. These codes are located in the Workers' Compensation Code table and must exist before a code can be selected from this field. |
|----------------|---|

Note: If the workers' compensation code is changed, the code is also changed for the distribution records associated to the job. If the distribution records are types B, T, or G with extra duty codes, the distribution WC code is only changed if the original workers' compensation codes in the job record and the distribution records matched before the job record was changed.

Calculating Workers' Compensation

| | |
|---------------------|--|
| WC Ann Pymts | Type the number of annual workers' compensation payments for the contract period. |
| WC Remain | Type the number of remaining workers' compensation payments to be made during the contract period. |

Note: The number of months in the contract should correlate with the number of workers' compensation payments. For example, if the employee has a 10-month contract, then the employee will have ten workers' compensation payments and ten workers' compensation remaining payments at the beginning of the school year. The **WC Remain** field is decreased by one with each regular processed payroll until it is zero. Workers' Compensation is only calculated during the months in which the employee is actually working. The above two fields and the **Workers' Compensation Code** field are required for expensing to occur when a payroll is processed.



Back Cover