

grantandprojectcodes

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Grants and Projects Table

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This page is used to define grant codes that can be tracked in the Grants and Projects application.

Retrieve a record:

Field	Description		
	Type a grant/project code, or click is to select a code from the Grant and Project Codes lookup.		
Description	The grant/project code description is displayed.		

П	Click	Retrieve.	The	grant	record	is	disnla	aved	
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Add a record:

☐ Click **Add** to clear the fields on the page and add a new record.

Grant/Project Code	Type a ten-character alphanumeric grant/project code. This field is required.
Description	Type a description for the code. This field is required.
Status	Click $\stackrel{\checkmark}{}$ to select the grant/project code status (A - Active or I - Inactive).
NOGA/Project Nbr	Type the Notice of Grant Award (NOGA) or project number. This field is optional.
	Type the Catalog of Federal Domestic Assistance (CFDA) number that was assigned to the grant when awarded by the Federal government. This field is optional.
•	Type the beginning date of the grant. Or, select a date from the calendar. This field is optional.
	Type the ending date of the grant. Or, select a date from the calendar. This field is optional.

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☐ Click **+Add** to add a row.

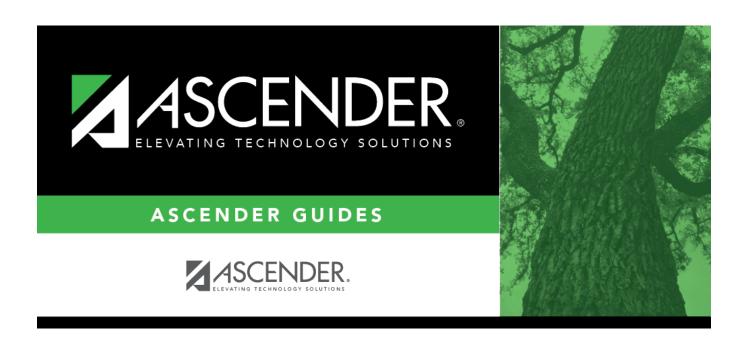
GL File ID	Select the one-character file ID.
	Note: Duplicate account entries are allowed for different file IDs.
	Type the account code associated with the grant. Or, in each of the account code fields, click is to select an account code component from the corresponding lookup.
	The selected account code component is populated in the corresponding field.
Description	The account description is displayed.

□ Click Save	Δ

Other functions and features:

Delete Click to delete the grant/project code that is retrieved on the page. A message is displayed asking you to confirm the deletion.

Click **OK** to delete the record. Otherwise, click **Cancel** to return to the Grants and Projects page without deleting the record.



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