



**createtransactions**



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# Create Transactions - HRS5600

***Human Resources > Payroll Processing > Deduction Checks > Create Transactions***

This tab is used to create a file of the employees' deductions that are created for payroll liability items. You can process the deduction checks at any time. The best time to do this is after all payrolls for the month including voids and issues have been processed. Once the deduction codes for a pay date have been extracted for the liability checks, they can be selected for the extract; however, the transactions are not updated again. If the vendor information needs to be changed for a deduction code, use the Transaction Maintenance tab.

The system displays a table of deduction codes, abbreviations, descriptions, and deduction flags.

## **Create a deduction check transaction:**



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