



# fundtgrant



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# Fund to Grant - HRS2300

## Human Resources > Tables > Salaries > Fund to Grant

The Fund to Grant tab is used to link an account/budget fund to a grant code for employee salary distribution records.

**Note:** Although specific grant codes no longer have to be reported to TRS, the grant code must be assigned to the fund in order to calculate the associated district-paid benefit for the TRS 3 and TRS 489 reports. The percentage used is the District Percent column from the TRS Rates table. For additional information about reporting grant contributions, go to the TRS website at [www.trs.state.tx.us](http://www.trs.state.tx.us) and select Reporting Officials.

The tab displays all existing funds, regardless if there is a grant code, to allow adding a grant code. Funds must exist in the following tables in order to display:

- Finance, Chart of Accounts
- Finance, Fund table

### Retrieve existing fund to grant data:

Under **Records**:

Field	Description
Fund	Click <input type="button" value="v"/> to select a specific fund code to be retrieved. Leave blank to retrieve all fund codes.


Click **Retrieve**. The selected fund to grant data is displayed.

### Set up fund to grant data:

TRS Grant Cd	Type a two-character TRS grant code. Enter two blank spaces in the field to remove a grant code from a fund.
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Click **Save**.

### Other functions and features:

 <b>Delete a row.</b>	Click to delete a row. The row is shaded red to indicate that it will be deleted when the record is saved.
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