Clear Simulations - HRS8200

Table of Contents

Clear Simulations - HRS8200 1

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Payroll > Utilities > Salary Simulation > Clear Simulations

This tab is used to delete simulation tables. The Clear Simulations tab is not a required step in the simulation process.

For accurate data to display, data from the Local Annual, Hourly/Daily, Extra Duty, and Midpoint tabs need to be retrieved again after the salary tables have been cleared.

Clear existing simulation tables:

The system displays all available simulations on the left side of the page. Select which entries to delete using the following buttons:

- Click to move selected entries from the left side to the right side of the page.

- Click to move all entries from the left side to the right side of the page.

- Click to move selected entries from the right side to the left side of the page.

- Click to move all entries from the right side to the left side of the page.

Click **Clear** to delete the selected tables.

Create a backup.

If you click **Yes**, a pop-up window is displayed with the **Frequency** and **Export File Name**. Click **Execute** to continue. Or, click **Cancel** to not create the backup and continue.

If you click **Execute** to create the system backup, a pop-up window is displayed prompting you to enter a password for the archive. Type the password and click **OK** or click **Cancel** to cancel the process. After the process is completed, the Save As window is displayed. Select the drive location to save a copy of the export.
Click **Save**. A message is displayed indicating whether or not the process was completed. Click **Yes** or **No** to either continue or end the process.

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Back Cover