

Copy 1095 Data - HRS7967

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Human Resources > Utilities > Copy 1095 Data

This page is used to copy 1095 data from the one year to another year. Data is copied for employees and covered individuals who were either actively employed and/or enrolled in health coverage in December of the selected from calendar year. The monthly coverage status and Safe Harbor data is used to determine if an employee or covered individual's data is copied.

Copy data:

Under **Extract Option**, select one of the following options:

- **Copy new records only.**
- **Delete all existing records and copy all records.**

Under **Record Type**, select one of the following options:

Field	Description
ACA 1095-B	Selected by default. If selected, only covered individual records with coverage in **December** or for **All** months in the **From Calendar Year** are copied.
ACA 1095-C	If selected, only covered individual records with coverage in **December** or for **All** months in the **From Calendar Year**, and have a value other than *2A* in the **December Safe Harbor** field are copied.
From Calendar Year (YYYY)	Type the calendar year from which you want to copy data.
To Calendar Year (YYYY)	Type the calendar year to which you want to copy data.

The following fields are only displayed if ACA 1095-C is selected:

Important ACA 1095-C notes

Employee Share of Lowest Cost Monthly Premium notes:

If the **Plan Start Month** entered on the utility page is 01, the E**mployee Share of Lowest Cost Monthly Premium** amount entered on the utility page is copied to the to year **Employee Share All** field on the ACA 1095 YTD 1095-C Data maintenance page. The individual month fields are populated with 0.00.

If the **Plan Start Month** entered on the utility page is greater than 01, the **Employee Share of Lowest Cost Monthly Premium** amount entered on the utility page is copied to the to year ACA 1095 YTD 1095-C Data maintenance page. The Employee Share amounts are copied from both the from year ACA 1095 YTD 1095-C record and the utility page as follows:

- The **Employee Share** individual month fields prior to the **Plan Start Month** entered on the utility page are populated with the prior year **Employee Share** value. The Employee Share

individual month fields beginning with the Plan Start Month entered on the utility page through the end of the year are populated with the **Employee Share of Lowest Cost Monthly Premium** amount entered on the utility page.

- The **Employee Share All** field is populated with 0.00.

Plan Start Month	Type the two-digit number (01 through 12) indicating the calendar month during which the plan year began for the health plan in which the employee was offered coverage.
Employee Share of Lowest Cost Monthly Premium	Type the set share of the lowest-cost monthly premium amount to be applied to the to year.

Click **Execute** to start the process. If any errors are encountered during the process, a Copy 1095-B Errors report is displayed.

Review the report.

A message is displayed indicating that the process was successful.


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