



Campus Route - BWH2100

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This page is used to designate an LEA-defined routing code to be used in conjunction with the BWH1150 - Print Shipping Order Report. All campus numbers are displayed.

Create a campus route:

☐ Retrieve a campus record:

Start At	Type the three-digit starting campus ID from which to display campuses.	OR	Campus Name	Type a campus description.
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☐ Click **Retrieve**. The **Campus ID** and **Campus Description** are displayed.

Field	Description
Route Code	Type a three-character pattern to be used in the Select SO Warehouse Route Nbr(s), or blank for All report parameter on the BWH1150 - Print Shipping Order report. Typically, the route code relates to the days of the week and the route.

☐ Click **Save**.



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