



ASCENDER GUIDES



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# Initialize Yearly Inventory Files - BWH6200



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# Initialize Yearly Inventory Files - BWH6200

## Warehouse > Utilities > Initialize Yearly Inventory Files

This page is used to reset all selected yearly inventory files for the selected warehouse ID.

**Note:** Prior to using this utility, use the [Finance > Utilities > Export Finance Tables](#) page to create an export.

### Initialize yearly inventory files:

Under **Options**, select one of the following to initialize:

| Field                       | Description                                 |
|-----------------------------|---|
| <b>Zero Reorder Level</b>   | Select to reset all reorder levels to zero. |
| <b>Clear Last Restock</b>   | Select to reset all last restock dates.     |
| <b>Clear Last Requested</b> | Select to reset all last requested dates.   |

Click **Execute** to execute the process. A message indicating that the initialization process was completed successfully is displayed. Click **OK**.

After the process is completed, the **Used to Date** field for each included inventory item record is reset to zero on the [Inventory Maintenance - BWH3000](#) page.



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