



## Warehouse



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## About Warehouse

The TxEIS Warehouse application allows you to request items from the district warehouse. Warehouse functions also provide a means to restock the warehouse, receive items into the warehouse, return items from the warehouse, and fill back orders.

In addition, the following functions are available:

- Approve purchasing/inventory restock requisitions
- Cancel back orders (for current year and next year)
- Cancel end-of-year outstanding back orders
- Create and modify inventory restock requisitions
- Create and modify warehouse requisitions (for current year and next year)
- Fill back orders (for current year and next year)
- Initialize yearly inventory files
- Maintain inventory
- Mass change item numbers
- Receive inventory items
- Return warehouse items



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