



Create New Run

Table of Contents

<i>Before Starting Checklist</i>	1
<i>Create New Run</i>	1

Quick Guide: ASCENDER DataConnect (ADC) - Create New Run (WIP)

Work In Progress

Created: 08/27/2026

Reviewed: In Progress

Revised: In Progress

Use this guide to create a new run in ASCENDER DataConnect (ADC) to publish data in the selected Operational Data Store (OSD) instance.

At the beginning of the school year, it is recommended that domains be sent individually in domain dependency order until all applicable domains are publishing successfully.



IMPORTANT: Some of the images and/or examples provided in this document are for informational purposes only and may not completely represent your LEA's process.

Before Starting Checklist

☐ Confirm that applicable users have the appropriate security permissions for ADC.

- ACCESS Role - Allows users to access DataConnect

Create New Run

1. Access the ASCENDER DataConnect (ADC) tool.

2. From the Dashboard, click **Create New Run**. The Create Run page opens.

□ Complete the following fields for the New Data Sync Run:

The screenshot displays the 'Create Run' page in the ASCENDER system. The page header includes the ASCENDER logo and navigation links: Dashboard, Data Explorer, Schedules, Knowledge Hub, Admin, and buttons for 'Create New Run' and 'Logout'. The breadcrumb trail shows 'Home / Create Run'.

The main form is titled 'New Data Sync Run' and contains the following sections:

- District ID**: A dropdown menu with '001908' selected.
- School Year**: A dropdown menu with '2027' selected.
- School Year Catalog**: A dropdown menu with 'iods-2027' selected.
- ODS Instances**: A list of instances with a checkbox for 'iods 2027 (School Year: 2027, Catalog: iods-2027)' which is checked.
- Description**: A text area for providing a description.
- Domain Selection**: A section with a warning icon and text '(*) Data Beyond TSDS'. It lists 14 domains, all of which are checked:
 - Select All Domains (14)
 - Descriptors Domain (Level 0)
 - Education Organization Domain & Descriptors (Level 3)
 - Staff Domain (Level 3)
 - Student Id Demo (Level 3)
 - School Calendar Domain (Level 6)
 - Finance Domain (Level 7)
 - Student Application (Level 7)
 - Discipline Domain (Level 9)
 - Supplemental Services (Level 9)
 - Teaching And Learning Domain (Level 9)
 - Restraint Event Domain (Level 15)
 - Student Attendance Domain (Level 15)
 - Student Spec Ed Elig Assoc Domain (Level 15)
 - Student Academic Record Domain (Level 18)

At the bottom of the form, it states 'Creating 1 run (one per selected ODS instance)' and features a large black arrow pointing to a green 'Submit' button.

- In the **District ID** field, click ▼ to select the applicable county-district ID.
- In the **School Year** field, click ▼ to select the applicable school year (2027).
- In the **School Year Catalog** field, click ▼ to select the applicable catalog.

- Under **Domain Selection**:
 - Clear the **Select All Domains** checkbox.
 - Following the domain dependency order, select one domain at a time.

3. Click **Submit**.



Back Cover